

**MINUTES OF THE CHRISHALL PARISH COUNCIL MEETING**

**Held on Tuesday, 5<sup>th</sup> January 2016 at 8.00pm in the  
South Hall, New Village Hall, Crawley End, Chrishall.**

PRESENT: Tom Jackson (chairman), John Kay, Ian Pitfield, Steven Parish, David Thomas.

Clerk: Belinda Irons

PUBLIC: 1

16.01 Apologies for absence:

Jane Holloway, Tracy Slade, Stephen Foot, Derek Ailes.

**RESOLUTION: To discuss, agree and record the apologies of Members**

All Councillors had valid reasons for non-attendance.

16.02 Other absences: Members absent without offering apologies: none.

16.03 Declaration of Members Interests: (disclosable pecuniary/pecuniary/non-pecuniary)

Tom Jackson	Clerk's salary	disclosable pecuniary
-------------	----------------	-----------------------

16.04 Minutes of Previous Meeting: 3<sup>rd</sup> November 2015.

Minutes of the meeting were agreed as true and correct record of the meeting and were duly signed

*Meeting suspended for*

Adjournment for Public Discussion: limited to 15 minutes

Tables and chairs were not available at the start of the meeting as they are currently housed in chapel hall which was being used by another group.

*Meeting resumed*

16.05 Chrishall Pre-School:

The licence is yet to be signed.

John Kay reported that outstanding works to the Old Village Hall are due to take place during the Easter school holiday.

The Parish Council discussed concerns about repairs to the roof of the Old Village Hall which will be needed within the next three years. The clerk undertook to check with the Parish Council solicitor aspects of the Licence which required clarification. It was agreed the clerk would report back to the Parish Council at the February meeting.

**ACTION: CLERK**

Chairman's signature..... Date: 2<sup>nd</sup> February 2016

## 16.06 Planning:

p. 688

### Planning applications:

UTT/15/3539/FUL Planning application	Hillside Farm, Mill Causeway Erection of single dwelling with garages and stables: <i>objection: outside development area for Chrishall, in the rural area beyond the Green Belt, green field site not brown field, agricultural not industrial. Design Statement supports 5 new dwellings.</i>

### Planning decisions:

UTT/15/2420/HHF Permission granted	Ashcross, 2 High Street Proposed 1 <sup>st</sup> floor extension
UTT/15/2680/LB Listed building Decision awaited	Broad Green Cottage, Broad Green Retention of internal alterations and repairs
UTT/15/2086/FUL Decision awaited	New Farm, High Street Proposed conversion of existing agricultural barn into residential accommodation
UTT/15/3231/FUL Permission refused	Land at Cedar House, Broad Green Erection of one dwelling

### Appeal Hillside Farm

The Planning Consultant has produced a strong letter which was sent to the Planning Inspectorate by email.

### Uttlesford District Council: Local Plan consultation

Chrishall Parish Council responded that the lack of public transport, health care facilities, retail and employment opportunities combined to make Chrishall less 'sustainable' in planning terms than other villages and towns, and questioned the Category A classification.

## 16.07 Finance

### Finance Summary:

Balance Brought Forward:	£33,181.67
Plus Income	£2000.00
less Oct Payments	£6,067.63
Less Nov Payment	2,789.66
(less ring fenced	£2,050.00
(Solicitors fees £2,000)	
(Burial deposit £50)	
Total available to Council	£24,274.38

Chrishall Village Hall Request for assistance £1,500 - £2,000

Due to unexpected costs and cancellation of hirer, Chrishall Village Hall Committee has a financial shortfall which needs to be met as a priority.

Chairman's signature..... Date: 2<sup>nd</sup> February 2016

**PROPOSAL: That Chrishall Parish Council agree to provide financial support to Chrishall Village Hall Committee as a loan for £2,000 (two thousand pounds) to be repaid when the Village Hall Committee's financial position is stabilised.** PROPOSED: David Thomas, seconded Ian Pitfield. AGREED AND RESOLVED UNANIMOUSLY.

Budget and Precept: suggested precept: £25,000 - £27,000  
Derek Ailes has scrutinised the financial summaries provided by the clerk and provided comment to assist Councillors. All documents were emailed to Councillors for their further comment prior to the meeting.

**PROPOSAL: that Chrishall Parish Council herewith accept the budget, and agree the precept of £27,000 (twenty seven thousand pounds) for the year 2016/17.** PROPOSED: Tom Jackson, seconded John Kay. AGREED AND RESOLVED UNANIMOUSLY.

The clerk will liaise with Uttlesford District Council to ensure the correct Council Tax rebate reduction is applied.

The precept document will be presented to the next Parish Council meeting for signature.

The next newsletter will carry an explanation for the increase in the precept.

Pavilion: Appointment of electrician

Only one quote has been received. John Kay will seek additional quotes.

UDC Green Waste monthly collection: £594: discussion

This is a well used service which is valued by parishioners.

**PROPOSAL: That Chrishall Parish Council agrees to continue to contract the monthly green waste collection service provided by Uttlesford District Council at a cost of £594 per annum.** PROPOSED: Steve Parish, seconded Tom Jackson. AGREED AND RESOLVED UNANIMOUSLY.

16.08 Chrishall Halls: update

Proposed safety evaluations: Steve Foot: next agenda

Licences and agreements: Derek Ailes by email: ongoing.

Security for new village hall car park: Tom Jackson

Following discussion, it was agreed that the Village Hall Committee would be asked for comment.

16.09 Jigneys Meadow, pavilion & play area: update

Hastoe Housing Association.

Update

Development is scheduled to begin end January/beginning of February.

Pavilion:

Extension of use and building regs: on hold

Maintenance update: John Kay reported that works are progressing, and that a meeting with the contractor is to be scheduled to establish a priority of work load.

Play area:

Swings: posts need replacement: awaiting price from contractor.

Swings: chains need replacement: as above.

16.10 Highways issues:

Cambs County C: A505: discussion with CCC to improve safety  
Reported as a highway issue 11.3.15 NM-88796

Church Road: drain blocked ECC report no 2375566  
ECC report no 2387863

Abrams Lane: pot hole ECC report no 2438733  
ECC report no 2423022

Hollow Road: edge of road overrun ECC report no 2423026

Given the number of deep pot holes and drainage issues in the village, Councillors agreed that the clerk liaise with Cllr John Lodge, Essex County Council, to have a site meeting with an engineer, to progress these road hazards.  
**ACTION:CLERK**

16.11 Superfast Broadband: update

Steve Parish reported that Elmdon was connected on the 16<sup>th</sup> December 2015. Chrishall is in phase 2a which gives a connection date between July 2016 and June 2017.

There is a post on the BT web site referring to Community Wifi which is due to commence May 2016, and it was suggested that the village hall could be a 'hot spot' for this.

16.12 Essex Constabulary: consultation update

Essex Police is facing cuts of £63 million by 2019/20. 83% of the budget is spent on staff, and the workforce will be reduced.

The specific issues raised by the Parish Council have not been addressed, and a second letter is to be sent.  
**ACTION: CLERK**

16.13 Councillor responsibilities

The clerk reminded those present that any activities or actions they wish to be involved with as a Parish Councillor, require the prior approval of the Parish Council at a Parish Council meeting, unless there is danger to life or limb when common sense prevails.

Councillors are not authorised to undertake actions or activities on behalf of the Parish Council, or in the name of the Parish Council, without this prior authorisation

16.14 Correspondence:

Essex Police

Poaching: 999 reporting classification

Uttlesford District Council

Precept reckoner

Mr Guy Rackham

Complaint: PC letter of objection incorrect re

Broad Green conservation area statement, and water runoff from hard surfaces x 2:

The Chairman and the clerk formally apologised for the error regarding the Broad Green conservation area comments and copied Uttlesford District Council into its replay to Mr Rackham. Water issues are the responsibility of Building Control. Following a further request, the clerk will draft a further letter regarding Broad Green classification.

Birketts

Hillside Farm: application for 1 house

Hedleys Solicitors

re Charity Commission

Hedleys Solicitors are experienced in Parish Council and Charity Commission Matters and have indicated they are able to act for Chrishall Parish Council in such matters.

ECC

Greater Essex devolution

Chrishall Village Hall Committee: request for financial assistance: see 16.07

16.15 Date of next Parish Council Meeting:

2<sup>nd</sup> February

1<sup>st</sup> March

5<sup>th</sup> April

3<sup>rd</sup> May

7<sup>th</sup> June

5<sup>th</sup> July

5<sup>th</sup> September

4<sup>th</sup> October

1<sup>st</sup> November

Annual Parish Meeting:

Tuesday, 17<sup>th</sup> May