

**MINUTES OF THE CHRISHALL PARISH COUNCIL MEETING**

**Held on Tuesday, 1<sup>st</sup> March 2016 at 8.00pm in the  
South Hall, New Village Hall, Crawley End, Chrishall.**

PRESENT: Tom Jackson (chairman), John Kay, Ian Pitfield, Jane Holloway, David Thomas, Tracey Slade, Derek Ailes,  
Clerk: Belinda Irons

PUBLIC: 2

16.31 Apologies for absence: Steve Foot

16.32 Other absences: Members absent without offering apologies: none.

16.33 Declaration of Members Interests: (disclosable pecuniary/pecuniary/non-pecuniary)

Tom Jackson	Clerk’s salary	disclosable pecuniary
John Kay	Village Hall Committee	PC representative

16.34 Minutes of Previous Meetings: 5<sup>th</sup> January 2016 and 2<sup>nd</sup> February.  
Minutes of the meetings were agreed as a true and correct record and duly signed

*Meeting suspended for*

Adjournment for Public Discussion: limited to 15 minutes

Abrams Lane: the post identifying the special verge has snapped off at the base and needs to be renewed.

Abrams Lane: the recently repaired pot holes have opened up.

Palmers Lane: pot holes and damaged drain have not been repaired despite assurances they would be treated as priority.

B1039 footpath to church: bridge still not repaired.

Public Transport: Mrs Stella Potter

Mrs Potter, Chrishall Parish Council’s representative on transport reported that all scheduled buses, except for the buses taking children to and from school, will be replaced with ‘Demand Responsive Transport’ from the 12<sup>th</sup> April 2016. This system will be run by Arrow Taxis, based in Maldon, Essex. This system should be available Monday to Saturday, from 6am to 8pm, subject to financial viability and demand. The cost per journey has not yet

been established. The method of booking, and how the company will organise routes has been made public.

The only cross County border service available will be to Barley Doctors Surgery. Direct transport into Hertfordshire or Cambridgeshire will not be possible.

The Chairman commented that it is vital this system is supported by the local community to ensure public transport is available for the future. The system appears to be flexible, and could accommodate commuters.

Mrs Potter requested assistance with this, as engagement with neighbouring parishes is needed to build a 'customer base' which the service can rely on.

This will be uploaded to the Chrishall web site, and will be an item for the annual parish meeting.

*Meeting resumed*

*(Derek Ailes joined the meeting at 8.30pm)*

16.35 Chrishall Pre-School: covered under 'Halls'

16.36 Planning:  
Planning applications: none

Planning decisions:

UTT/15/2086/FUL Permission granted	New Farm, High Street Proposed conversion of existing agricultural barn into residential accommodation
UTT/15/3539/FUL Decision awaited	Hillside Farm, Mill Causeway Erection of single dwelling with garages and stables
UTT/15/3729/HHF Permission granted	Matilda's Lodge, Crawley End Demolition of existing outbuildings and erection of 2 storey side extension to create annexe (alternative to that approved under plan permission UTT/15/2126/HHF)

Appeal Hillside Farm: ongoing

UDC SLAA 'call for sites' assessment  
Councillors expressed concern over the officer report. Jane Holloway will contact.

**ACTION: JANE HOLLOWAY**

Chairman's signature: ..... Date: 5<sup>th</sup> April 2016

16.37 Finance

Finance Summary:	Balance Brought Forward:	£20,292.22
	Plus Income	£0.00
	Less Jan Payment	£2,062.65
	(less ring fenced	£2,050.00
	(Solicitors fees £2,000)	
	(Burial deposit £50)	
	Total available to Council	£16,179.57

Uttlesford Community Transport Request for funding  
 Following discussion, Councillors agreed that donations to Community Transport schemes and Citizens Advice Bureaux should be split equally between Royston and Uttlesford as both areas support Chrishall parishioners.

16.38 Chrishall Halls: update  
 Licences and agreements: Derek Ailes

The Village Hall Committee has produced a draft constitution which John Kay will discuss with the Committee, and will then report back to the next Parish Council meeting.

Old Village Hall: proposed name change: in recognition of the family which provided the land for the village hall, and also the gifting of the meadow to the parish, Councillors felt the new name should be 'Reed Hall', subject to agreement with the landowner. **ACTION: DEREK AILES**

Old Village Hall: building  
 The roof will need to be replaced. A decision needs to be made regarding whether to replace like for like, or to investigate the viability of a pitched roof which would cost less over a longer time scale.  
 It was proposed that the window frame is modified, with a brick wall to replace the bottom windows which continue to break at regular intervals.  
**PROPOSAL: That Chrishall Parish Council agrees to modify the main window in the Old Village Hall with the bottom of the window replaced with a brick wall.** PROPOSED: John Kay, seconded Derek Ailes. AGREED AND RESOLVED UNANIMOUSLY. **ACTION: JOHN KAY**

New Village Hall: grant funding has been achieved for new front doors.

Chrishall Pre-School:  
 Following discussion, Councillors agreed that in the interests of the parish, a 4 year break should be inserted into the licence to occupy which would enable renegotiation of the annual rental, subject to market pricing. It was made clear that the position of the building meant that prospective users would be limited, and the rent reflects this. Whilst it is recognised that Pre-School

provides a valued service to the parish, rental income must be sufficient to support the building and not prove to be a burden on the precept.  
Derek Ailes will meet with Pre-School to discuss this and some other minor points.  
**ACTION: DEREK AILES**

16.39 Jigneys Meadow, pavilion & play area: update  
Hastoe Housing Association. Update  
Funding issues have now been resolved, and documentation is now with the respective solicitors to proceed with land transfer to Hastoe Building Association. Hastoe is keen to commence with the building of the affordable housing.

A vote of thanks was offered to Derek Ailes for his hard work over many years. Derek commented that the first document he sent to the landowner to start the process was on the 1<sup>st</sup> March 2011 – five years to the day!

Pavilion: extension of use and building regs: on hold  
Maintenance: ongoing.

The Cricket Club has expressed concern that the building requires significant cleaning before the first match which is scheduled for the 8<sup>th</sup> April. This clean will be undertaken on Saturday, 12<sup>th</sup> March.  
Cricket Club has also expressed concern that it hasn't been included to the same level as the Museum and Library regarding the renovation.

An official launch will be organised to bring user groups together, and advertise the services available to the parish. A date has yet to be set.

Play area: Cradle swings replacement cost: £2,490  
Other maintenance costs: £1,160

16.40 Highways issues:  
Cambs County C: A505: discussion with CCC to improve safety:  
The clerk will write to Cambs CC regarding signage suggested as no overtaking, multiple junctions. **ACTION: CLERK**

Church Road: drain blocked: scheduled for major works  
Hollow Road: edge of road overrun ECC report no 2423026

Palmers Lane: area outside scheduled for urgent works: the clerk will chase. **ACTION: CLERK**

Dark & Park Lane: Suggestion to obtain road planings and a local farmer has offered to distribute free of charge, with the assistance of volunteers.  
The clerk will chase Rights of Way for a decision. **ACTION: CLERK**

The farmer will check the ditches and drains in Canes Walk.

Litter pick                      Sunday 13<sup>th</sup> March 10.30am Pavilion

Damage to verges & triangles: the clerk will contact a contractor who was reported as driving over the triangle at the centre of the village.

**ACTION: CLERK**

16.41 Superfast Broadband: update

Steve Parish reported that BT has installed ADSL2+. There are still many issues surrounding poor download speeds and internet access.

16.42 Essex Constabulary: consultation update

The clerk reported that despite written assurances from the Chief Constable that cuts to services would be reassessed if Central Government provided the same level of funding previously enjoyed, local media has reported that there will be cuts to PCSO number, and closure of local Police Stations. In his letter, the Chief Constable assured Chrishall Parish Council that the Saffron Walden Police Station would be retained. However, the Walden Local reported that it is to be closed as it has a rat infestation, and has been subjected to a chemical incursion. It will, however, be suitable to be turned into dwellings. John Kay commented that there will not be a custody suite in Uttlesford – anyone arrested will be transported to Braintree, which will have a significant impact on officer time and resources.

16.43 Annual Parish Meeting agenda items

Essex Police  
Public transport and Demand Responsive Transport  
Jigneys Meadow and the pavilion  
Chrishall Village Hall Committee update  
'Waste Busters'

16.44 EU referendum: John Kay: PROPOSAL: to invite Sir Alan Haselhurst and another to present cases for remaining and withdrawing from the EU before the referendum is held.

Following discussion, Councillors agreed provided speakers can be organised.

**ACTION: JOHN KAY**

Guy Rackham: request for election to be held in new village hall: the clerk is investigating with Uttlesford District Council.                      **ACTION: CLERK**

16.45 Correspondence

Essex Constabulary  
Uttlesford Community Travel: request for funding  
Village Hall Committee:                      request to transfer elections to new village hall  
Request to keep noise to minimum

Uttlesford District Council    web link to UDC re register of interests  
Officer assessment of SLAA sites  
Bylaws

Alexis Beeching                    Defibrillator to be installed at the Red Cow  
Essex County Council            update on site meeting  
Mrs Wiseman                        potholes & fly-tipping reported to ECC & UDC  
EALC                                    legal updates  
UK Power Networks:              Emergency contacts are required to support the  
elderly and disabled in the community. It was  
recommended that a plug in telephone should  
be kept as a standby in the event of a power  
cut.

16.45 Date of next Parish Council Meeting:

5 <sup>th</sup> April	3 <sup>rd</sup> May	7 <sup>th</sup> June	5 <sup>th</sup> July
5 <sup>th</sup> September	4 <sup>th</sup> October	1 <sup>st</sup> November	

Annual Parish Meeting:            Tuesday, 17<sup>th</sup> May

*Meeting closed at 10.35pm*