

MINUTES OF THE CHRISHALL PARISH COUNCIL MEETING

**Held on Tuesday, 5th April 2016 at 8.00pm in the
South Hall, New Village Hall, Crawley End, Chrishall.**

PRESENT: Tom Jackson (chairman), John Kay, Ian Pitfield, Jane Holloway, David Thomas, Steve Foote, Steve Parish, Derek Ailes,
Clerk: Belinda Irons

PUBLIC: 0

16.46 Apologies for absence: Tracey Slade

16.47 Other absences: Members absent without offering apologies: none.

16.48 Declaration of Members Interests: (disclosable pecuniary/pecuniary/non-pecuniary)

Tom Jackson	Clerk’s salary	disclosable pecuniary
John Kay	Village Hall Committee	PC representative
Jane Holloway	Chrishall Primary School	School Governor

16.49 Minutes of Previous Meetings: 1st March 2016:
Minutes of the meeting were agreed as a true and correct record and were duly signed.

Meeting suspended for

Adjournment for Public Discussion: limited to 15 minutes

Reported by Jane Holloway on behalf of a parishioner:

The notice boards need to be repaired or replaced

The notice boards need to be updated more frequently

The Parish Council should have a facebook page

A defibrillator cabinet is needed for the defibrillator at the Red Cow

Potholes: Chrishall Grange road

The above commented were noted by Councillors and appropriate solutions will be discussed at the next Parish Council meeting as an agenda item.

Meeting resumed

Planning applications:

UTT/16/0533/LB Listed building application	The Red Cow, High Street Conversion of existing redundant barn and outbuilding, alterations and repairs including removal of barn door, insertion of glazing, windows and doors, internal partitions and replacement thatching. Extension of the Old Post House.
UTT/16/0532/FUL Planning application	The Red Cow, High Street Change of use and conversion of existing redundant barn and outbuilding to form bed & breakfast accommodation, in conjunction with the adjacent public house and erection of utility building. Extension of Old Post House. <i>A letter supporting the business will sent</i>

Planning decisions:

UTT/15/3539/FUL Permission refused	Hillside Farm, Mill Causeway Erection of single dwelling with garages and stables

Appeal Hillside Farm: decision awaited

UDC SLAA 'call for sites' assessment:

Jane Holloway contacted Uttlesford District Council regarding the Chrishall entry. Jane Holloway was assured the planning officers were fully aware of the situation in Chrishall, despite the categorisation contained in the draft document

Response to Technical Consultation on Implementation of Planning Changes: discussion: consultation closes 14.4.16: the Parish Council agreed that comment would be left to Uttlesford District Council as the Planning Authority

16.51 Finance

Finance Summary:	Balance Brought Forward:	£18,229.57
	Plus Income	£7000.00
	Less Feb Payment	£530.21
	(less ring fenced	£5920.31
	(Pavilion grant funding £5,870.31)	
	(Burial deposit £50)	
	Total available to Council	£18,779.05

Income received from Chrishall Pre-School will be entered as 'ring-fenced' to ensure funds are available for repairs to Reed Hall. **ACTION: CLERK**

Chairman's signature..... 3rd May 2016.

Village Hall Committee:

The Village Hall Committee has requested the terms of the £2,000 loan be supplied in writing for their accounts. **ACTION: CLERK**

16.52 Chrishall Halls: update

Licences and agreements: Derek Ailes

Derek Ailes explained the situation with regard to licences and agreements under discussion both with users and with the solicitor:

Irena Spence is merging with Tees Law in Cambridge. Derek Ailes and the clerk will meet with Irena Spence on Friday, 8th April to discuss Chrishall issues, and seek assurances regarding ongoing costs and services.

The agreement between Chrishall Parish Council and Chrishall Village Hall Committee will be discussed and drafted.

The Licence to Occupy will be presented to the solicitor for completion. Chrishall Pre-School stated at a meeting with Derek Ailes and Tom Jackson that it will not sign a document with a proposed 'break clause' but will sign a licence which is linked to inflation, despite the Chairman commenting that the break clause may be of benefit to Pre-School in the future.

The Chairman recommended that the clause be removed, and the licence moved forward to ensure good working relations between both parties moving forward.

PROPOSAL: That Chrishall Parish Council herewith agree the revised Licence to Occupy provided to Chrishall Pre-School, without a 'break clause', and this Licence to Occupy will be finalised by Tees Law solicitors for immediate signature between both parties'. PROPOSED: Tom Jackson, seconded Derek Ailes. AGREED BY MAJORITY WITH ONE ABSTENTION.

Derek Ailes and the clerk will deliver the document to Irena Spence for finalisation.

Chrishall Pre-School will be invoiced for the outstanding rent due.

ACTION: CLERK

John Kay reported that a double glazing company will supply and install plastic panels to replace the broken glass which will be cheaper than the previously proposed brick infill.

16.53 Jigneys Meadow, pavilion & play area: update

The landowner has supplied documentation relating to the history of Jigneys Meadow to the Parish Council.

Hastoe Housing Association.

Update

Derek Ailes reported that the land for the affordable dwellings has now been transferred to Hastoe Housing Association by the landowner.

The date for transfer of the meadow to the Parish Council as part of the S106 agreement is still awaited.

Pavilion: extension of use and building regs: on hold
Maintenance update: ongoing.

Play area: Cradle swings replacement cost: £2,490
Other maintenance costs: £1,160

Jane Holloway raised the issue of a financial contribution to replace the swings at a Chrishall Primary School Governors meeting, which was declined. The clerk will make an application to the Brand Trust for financial assistance.

ACTION: CLERK

16.54 Highways issues:

Cambs County C: A505: discussion with CCC to improve safety: ongoing.

Church Road: drain blocked: scheduled for major works:
Following receipt of an email which suggested the drain had further blockages, Steve Parish agreed to investigate with local landowners.

ACTION: SP

Hollow Road: edge of road overrun ECC report no 2423026

Dark & Park Lane: Suggestion to obtain road planings and a local farmer has offered to distribute free of charge, with the assistance of volunteers. The Essex County Council Rights of Way officer is investigating.

Palmers Lane Area outside school is scheduled for repair:
This is currently being completed.

Litter pick update:
The inclusion of the Women's Institute resulted in many people attending who have not been previously involved. A letter of thanks will be sent to the WI for their hard work.

ACTION: CLERK

Abrams Lane potholes: 2455486
Protected verge signs 2455490

Royston Road bridge over brook: Rights of Way emailed 3 times.
The Essex County Council Rights of Way officer will report back on progress.

Parish Paths Partnership application: grant funding is now available for works to public rights of way to anyone who wishes to apply.

- 16.55 Superfast Broadband: update
Steve Parish reported that the situation remains unchanged regarding time scales, but markings have been seen next to cabinet 5 near the school which may indicate the position of a base for a new cabinet.
- 16.56 Essex Constabulary: consultation update
Essex Constabulary has reiterated its position in the local press regarding reduction in staffing levels and the sale of Police Stations to save funds. Unless and until there is a change to funding levels, it is unlikely this situation will change.
- 16.57 Annual Parish Meeting agenda items
Essex Police: assistance requested from Cllr Chambers
Public transport and Demand Responsive Transport
Jigneys Meadow and the pavilion
Chrishall Village Hall Committee update
'Waste Busters'
Chrishall Primary School.
Womens Institute
Brand Trust
- 16.58 EU referendum: John Kay update
John Kay has contacted various bodies to arrange a debate but with little success.
(There is a debate between Sir Alan Haselhurst and David Cambell-Bannerman, Friday, 8th April at the Dourdan Pavilion, The Causeway, Gt Dunmow at 7.45pm)
- 16.59 Brand Trust: appointment of representative: Mark Garrett
PROPOSAL: *That Chrishall Parish Council herewith agree that Mark Garrett should continue as the Parish Council representative on the Brand Trust.*
PROPOSED: Tom Jackson, seconded Steve Foot. AGREED AND RESOLVED UNANIMOUSLY.
The clerk will request an annual report be supplied to update the Parish Council on the good works carried out by the Trust. **ACTION: CLERK**
- 16.60 Correspondence
- | | |
|----------------------|---|
| Came & Co | Insurance risk assessment update |
| Essex Police | Police & Crime Commissioner election: 5.5.16 |
| Ms A Beeching | web site link to Brand Trust request |
| UDC | Andrew Taylor has resigned
Renaming old village hall: update |
| Essex County Council | Changes to bus services from 10.4.16
P3 application form
Update on school pot holes |
| RoSPA | play area inspection due May |

RCCE Village of the year

16.61 Date of next Parish Council Meeting:

3 rd May	7 th June	5 th July
5 th September	4 th October	1 st November

Annual Parish Meeting: Tuesday, 17th May