

DRAFT/UNADOPTED

MINUTES OF THE CHRISHALL PARISH COUNCIL MEETING

**Held on Tuesday, 5th July 2016 at 8.00pm in the
South Hall, New Village Hall, Crawley End, Chrishall.**

PRESENT: Cllr Tom Jackson (chairman), Cllr John Kay, Cllr Steve Parish, Cllr Ian Pitfield, Cllr Steve Foote, Cllr Tracy Slade, Cllr Jane Holloway.
Clerk: Belinda Irons

PUBLIC: 2

16.94 Apologies for absence: Cllr Derek Ailes

16.95 Other absences: Members absent without offering apologies: none.

16.96 Declaration of Members Interests: (disclosable pecuniary/pecuniary/non-pecuniary)

Cllr Jackson	Clerk's salary	disclosable pecuniary
Cllr Kay	Village Hall Committee	PC representative
Cllr Holloway	Chrishall School Governor Planning	PC representative pecuniary

16.97 Minutes of Previous Meetings: Annual Parish Meeting 17th May 2016 & PC meeting 7th June. Minutes of the meetings were agreed as true and correct records of the meetings and were duly signed

Meeting suspended for

Adjournment for Public Discussion: limited to 15 minutes

Kati Slade and Kate Holland, organisers of the Chrishall Village Fete attended the meeting to request storage facilities for fete equipment, and to request assistance with marquee hire or purchase with subsequent storage.

A barn dance is to be held on the 3rd September.

Following discussion, Cllr Jackson agreed to seek more favourable hire terms for a marquee.

Meeting resumed

16.98 Planning:

Planning applications: none.

Planning decisions:

UTT'16/1045/FUL Decision awaited	Broad Green Cottage, Broad Green Erection of 3 bay stable/storage building
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UTT/16/1327/HHF Decision awaited UTT/16/1328/LB Listed building decision awaited	Broad Green Cottage, Broad Green Proposed demolition of existing lean-to extension and erection of single storey extension and 2 storey annexe with singles storey link
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Appeal: Cedar House Response by 12th July UTT/15/3231/FUL:

Following discussion, it was agreed that the draft letter would be reviewed, and recirculated for Councillors comments by Friday, 8th July.

PROPOSAL: *That Chrishall Parish Council herewith agrees that a letter, revised and circulated by email to Councillors, will be sent to the Planning Inspector to make further comment on the appeal relating to Cedar House, Broad Green.* PROPOSED: Cllr Kay, seconded Cllr Thomas. AGREED AND RESOLVED UNANIMOUSLY.

16.99 Finance

PKF Littlejohn: External Audit: update:
Documentation has been returned to the external auditor and has also been upload to the web site and the dates of the public inspection are also on the notice boards.

Finance Summary:	Balance Brought Forward:	£35,503.93
	Plus Income	£7,211.22
	Less May Payment	£4,122.23
	(less ring fenced	£6,050.00
	(Pavilion £3,500)	
	(Burial deposit £50)	
	(Robert Reed Hall £2,500)	
	Total available to Council	£32,542.92

16.100 Chrishall Halls: update

Licences and agreements:

The clerk advised that a draft agreement for the Village Hall has been sent to their secretary, Richard Keeling.

The transfer document for Jigneys Meadow is still with the solicitors.

16.101 Jigneys Meadow, pavilion & play area: update

Hastoe Housing Association. Update

Hastoe has put in an access across the ditch and has commenced work.

Pavilion:

Extension of use and building regs: on hold

Maintenance update

Cllr Kay reported that shelving has been constructed and fixed ready to take the books for the book exchange. There are sufficient funds, subject to quotations to be received, to commence work on the office.

Storage shed: update: the shed has been installed. A ramp will need to be installed to ensure no damage to the shed entrance is made when moving mowers. Security will be in place before the equipment is moved.

Play area: Play Inspection Company report: cradle swings removed
 Cradle swings replacement cost: £2,490
 Other maintenance costs: £1,160
 Application to Brand Trust for assistance

16.102 Highways issues:

Cambs County C: A505: discussion with CCC to improve safety: ongoing

Church Road: drain blocked: scheduled for major works: ongoing

Hollow Road: edge of road overrun ECC report no 2423026: completed.

Dark & Park Lane: Suggestion to obtain road planings and a local farmer has offered to distribute free of charge, with the assistance of volunteers: Essex County Council Rights of Way team has been chased.

Palmers Lane pothole opposite school exit: still not repaired

Abrams Lane potholes: 2455486: still not repaired
 Protected verge signs 2455490: still not installed

Royston Road bridge over brook: Rights of Way update awaited: a document has been received which states the bridge will be closed to pedestrians for 6 months from the 13th May.

16.103 Superfast Broadband: update: Cllr Parish

UK Power Networks has connected the new cabinet to mains electricity. However, the Superfast Essex web site is not showing the cabinet to be 'live'.

Gigaclear, a private company which brings fibre to each house, is currently canvassing in the village. This company requires 30% of households to sign up to the scheme to enable the village to benefit from the service.

Gigaclear hosted a public presentation in Duddenhoe End and are partnered by Superfast Essex.

16.104 Proposed meeting day change: amendment to Standing Orders by resolution

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There is, to date, no firm agreement with the potential Tuesday user that they will come to the village.

Based on this information, and that other user groups are having to move meeting dates which have the potential to clash with Parish Council meetings, there was no support for the following resolution:

PROPOSAL: That Chrishall Parish Council herewith agree to change the meeting date to the first Wednesday of each month except for August and December when no meetings will be held and to amend Standing Orders accordingly.

Councillors present put forward an alternative resolution:

PROPOSAL: That Chrishall Parish Council herewith agree to continue to hold meetings on the first Tuesday of each month as stated in Standing Orders subject to formal notification by the Village Hall Committee that the rooms will be required for a paying client, at which point the meetings will be transferred to the pavilion. PROPOSED: Cllr Jackson, seconded Cllr Slade.
 AGREED AND RESOLVED UNANIMOUSLY.

16.105 Speed and traffic calming:

The clerk has drafted a letter to go the Chrishall Primary School but is having difficulty finding wording which is acceptable. A revised letter will be circulated by email for Councillors comments. The letter then be sent to the Head Mistress for action.

The Parish Council undertook to highlight the issue in the newsletter and on the web site.

16.106 Correspondence

Uttlesford District Council	Town& Parish Forum 10th October 7pm
Essex County Council	Rights of Way to arrange a vegetation inspection Essex & Southend-on-Sea joint replacement waste local plan submitted to Secretary of State for examination
Anglian Water	private pumping stations location request
Icknield Way Association	newsletter

16.107 Date of next Parish Council Meeting:

7 th September	4 th October	1 st November
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Meeting dates for 2017:

3 th January	7 th February	7 th March	4 th April	2 nd May
6 th June	4 th July	5 th September	3 rd October	7 th November
Annual Parish Meeting:	Monday 15th May			

Meeting closed 10.10pm

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