

DRAFT/UNADOPTED

MINUTES OF THE CHRISHALL PARISH COUNCIL MEETING

**Held on Tuesday, 7th November 2017 at 8.00pm in the
South Hall, New Village Hall, Crawley End, Chrishall.**

PRESENT: Cllr Derek Ailes (chairman), Cllr Jane Holloway Cllr Steven Parish,
Cllr Stephen Foote, Cllr David Thomas, Cllr John Kay, Cllr Ian Pitfield,
Clerk: Belinda Irons

PUBLIC: 0

17.170 Apologies for absence: Cllr Tracey Slade

17.171 Other absences: Members absent without offering apologies.

17.172 Parish Councillor Vacancy:
Prospective Parish Councillors for co-option: discussion
There have been several expressions of interest received. The
applications will be considered at the meeting to be held on the 27th
November.

17.173 Declaration of Members Interests:
(disclosable pecuniary/pecuniary/non-pecuniary)
Cllr Holloway Chrishall Primary School Governor non-pecuniary
Cllr Kay: Chrishall Village Hall: PC representative

17.174 Minutes of Previous Meetings: 3rd October.

Minutes of the meeting were agreed as a true and correct record of
the meeting and were duly signed.

17.175 Public Discussion: limited to 15 minutes: no comments received.

17.176 Election of Vice-Chairman: It was agreed that the role of Vice-
Chairman will be filled on a rolling basis for the next 12 months.

17.177 Planning:

UTT/17/2377/HHF 62 High Street
Demolition of garage. Erection of part two storey and part single storey side
extension and first floor rear extension. Erection of front porch and new
dormer window to front elevation: permission granted

Windmill Farm: conditions review: ongoing.

17.178 Members Portfolio Reports:

Cllr Ailes

Robert Reed Hall: solicitor is progressing registration and address anomaly.
Uttlesford District Council has today approved the change of name from the
Village Hall to the Robert Reed Hall.

Chairman's signature..... 2nd January 2018

Cllr Holloway:

Chrishall Primary School: no updates

Cllr Pitfield:

Highways update:

Cllr Pitfield commented that the repairs undertaken by Essex County Council appeared to be good quality, and that continuing to press for better service should now be reserved for matters which have not been resolved. The pot holes which are shown in these minutes have been repaired except for the pot hole in the footway outside the Village Hall in Crawley End. It is hoped that this will be repaired when Crawley End is repaired.

Parking outside school: Cllr Pitfield and Mr Guy Rackham are due to meet the Headmistress to discuss what can be achieved.

Footpath 14 closure: the comments received from Essex County Council to the formal complaint submitted by the Clerk were appalling. See Clerk's updates for full emailed response. The Royston Crow will be running an article on this issue in this week's edition.

A505: an emailed response has been received from Cambridgeshire County Council following several years of pressure by the Parish Council. Improvements have now been made to the Flint Cross junction. The road has been resurfaced and new road markings have been installed. However, the two Chrishall Grange junctions are still not adequately signed, and the recommendation for no overtaking central solid white lines has not been implemented. The hedges still need to be cut back.

Dark Lane: Cllr Holloway commented that the slopes which go down to the seasonal stream are now very steep and difficult for disabled persons to navigate either in a wheelchair or motorised buggy. There used to be a wooden bridge across the stream until it rotted away and it hasn't been replaced.

Bilden End public right of way: this BOAT is virtually impassable. Despite repeated complaints, Essex County Council has not taken action to fill the deep ruts and pot holes.

Cllr Kay

Village Hall Committee: report:

Minutes of the Village Hall Management Committee have been circulated by email. The Quiz Night is a major fund raiser for the Village Hall and everyone was urged to attend.

Asset Management:

The Brand Pavilion is in need of a cleaner. This will be advertised in the newsletter and on the notice boards.

A new filing cabinet and back support chair has been purchased for the Clerk.

Cllr Foot

Legal, contract & administration: no report necessary.

Cllr Parish

Superfast Broadband: following on from the previous minutes, the private supplier Gigaclear has to fulfil it's contract with the parish within three years of the initial approach. Cllr Kay commented that there is some 18 months left before BT Openreach can take over the work. The Clerk will write to Gigaclear to obtain a formal comment on progress.

Cllr Thomas

Environmental Report:

Broad Green Pond is in need of attention. Cllr Pitfield commented that a residents working party will undertake some of the work, but some of the trees need specialist attention. Cllr Pitfield agreed to obtain quotes for this tree work.

ACTION: CLLR PITFIELD

UK Power Networks will be approached to manage the trees close to the power lines. Cllr Pitfield will make this approach.

ACTION: CLLR PITFIELD

Dog waste: this is a proliferating problem again, with the footpaths from Hogs Lane to Chalkey Lane badly affected. Notices will be produced and erected requesting dog owners to pick up after their dogs.

Trees growing across the highway: various areas in the parish were identified as having trees which could impede the highway. Councillors agreed that a personal approach would be made where suitable to request the trees are managed.

Trees available for planting in the Parish: each Councillor will identify areas for 5 trees.

Ditches: these are the responsibility of the landowners.

17.179 Finance

Finance Summary:	Balance Brought Forward:	£34,246.94
	Plus Income	£0.00
	Less Sept Payment	£1,242.96
	Total available to Council	£33,003.98

AED & Cabinet: The Clerk will assess whether an application to Awards for All or the British Heart Foundation will be most productive.

Budget & Precept:

Cllr Ailes commented that the Bank of England has stated the cost of inflation is currently 3%. The Parish Council is subject to this cost as contractors, insurers, and utility companies all use the cost of living to increase their costs.

The Parish Council owns the play area, Jigneys Meadow, the Robert Reed Hall, the Village Halls, the Village Hall car park and the burial ground, along with notice boards, bins and benches which all require ongoing repairs and maintenance.

Whilst the Parish Council has no intention of implementing excessive increases in the precept, it must be recognised that costs increase. It was therefore recommended that the precept be increased by 2% which is less than inflation.

Chrishall Village Hall: the Village Hall makes a small profit from the regular users with the additional financial support of the annual Quiz Night and the 100 Club.

The Robert Reed Hall: the Parish Council owns the freehold of this building. The Village Hall Management Committee is in negotiation with the Charity Commission on the best mechanism to transfer management of this building to the Parish Council. Should the Charity Commission require the Parish Council to take over the Charitable element of the management, it will do and has kept separate accounts to enable a smooth transition.

WWI: Cllr Kay commented that he and Mrs Hards-Nicholls had produced a record which related to each of the men named on the War Memorial. The support of the Parish Council was sought to bring this to print for distribution to various organisations within the parish, and also official recording bodies such as the British Archive.

WWI: 1918 centenary: next agenda.

17.180 Clerk's updates:

Jigneys Meadow:

High Street access: potholes to be filled when they are dry

Pavilion:

Phone & broadband connection: Installation due before 3rd December
The Clerk will check with ECC regarding the Community WIFI Hub grant.

ACTION: CLERK

Sign from High Street: on hold to the spring.

Youth Club: update: DBS checks can be carried out free of charge by the Essex Boys and Girls Clubs once sufficient volunteers have been identified. It was suggested that the Youth Club runs once per month possibly on a Saturday as a start up strategy. More adult volunteers are needed. A youth First Aid session has been allocated for March 2018 with the date to be confirmed.

Play Area:

Toddler swings installed

Wet pour subsidence: Playdale offer to remove hazards and make good at no cost to the Parish Council. Engineer due to attend on the 8th November to carry out the repairs.

Annual safety assessment: The Play Inspection Company: completed
Recommendations: replacement of the junior swings and further minor repairs and maintenance. Councillors agreed that £3,000 per annum should be ring fenced to replace the swings in 2020.

Highways issues:

Cambs County C: A505: discussion with CCC to improve safety:
Chief Executive has requested a safety audit:
Chased 23.8.17. chased 30.10.17: completed.

Church Road: drain blocked: scheduled for major works

Reported: 2500491: on ECC website as 2501345: not requiring immediate action. To be considered for inclusion in planned works. Cllr Moran chased 22.8.17. Response to Cllr Moran shown below:

From: Member Enquiries

Sent: 25 October 2017 12:31

To: Cllr John Moran, Member CC

Subject: RE: Chrishall Fw: Blocked drains Church Road/Loveday Close - Reference Ecc3358424 10 17

Dear Cllr Moran,

Thank you for your email dated 21 October 2017 regarding the blocked drains in Church Road, Chrishall.

The works which are due to commence in Church Road will be pre-patching which is in preparation for the 2018/19 Surfacing Dressing programme, commencing Spring/Summer 2018.

Essex Highways have confirmed that works are currently being programmed to re-direct the highway drainage system to deal with the flooding problem which has been caused by a developer/resident filling in the outfall ditch. This is causing the system to back up and subsequently the carriageway is flooding. Essex Highways are looking to commence these works in the next few weeks however I am unable to provide you with a specific date at this time.

Thank you for taking the time to contact us and I trust the above clarifies the current position of the matter raised.

Kind regards,

Customer Service Advisor
Member Enquiries Team
Corporate & Customer Services

Essex County Council
Telephone: 03330 139 938
www.essex.gov.uk

Church Road: Footway defect: 20244790: Cllr Moran chased 22.8.17: This item should be chased once the drains have been realigned to fall the opposite direction.

Palmers Lane pothole opposite school exit: re-reported 2500488: not on ECC website: Cllr Moran chased 22.8.17: completed.

Abrams Lane Pot holes: 2500498: not on ECC website: Cllr Moran chased 22.8.17: completed.

Royston Road bridge over brook: Rights of Way: completion: Mar 17.

Chairman's signature..... 2nd January 2018

Cllr Moran chase 22.8.17. Official complaint sent. Reply shown below:

From: Member Enquiries
Sent: 27 October 2017 10:07
To: Cllr John Moran, Member CC
Subject: RE: Chrishall: Footpath 14 temporary prohibition orders from 4.6.15
 Response Reference ECC 2238822 - ECC3364424 10 17

Dear Councillor Moran,

Thank you for your email dated 21 October 2017 regarding Chiswick Hall Footbridge.

I can advise that the footbridge has been removed following safety concerns being raised as it was in a very poor condition. At the time of the closure the Public Rights of Way team advised that a signed diversion route should not be provided due to "not wishing to encourage people to walk in the road."

The footbridge is located close to Chrishall Retaining Wall therefore we are designing a lightweight solution which will reduce any loading on the retaining wall, as a result, the design is more complex than used normally which has caused delays. We are now completing the design including drawings which means the work pack will be sent out to tender later this financial year with the intention of a contractor commencing works early in the 18/19 financial year.

Thank you for contacting us in respect of this matter and I trust the above clarifies our current position.

Kind regards,

Customer Service Advisor
 Member Enquiries
 Corporate and Customer Services

Essex County Council | Telephone: 03330 139938

www.essex.gov.uk

The Royston Crow is actioning.

Church Road: installation of gravel and boulders: trip hazard & encroachment of Essex County Council Highways land. Chased: 30.10.17.
 The Clerk will chase again.

Village Hall car park: footway outside driveway pot holes: 2505353:
 Not on ECC web site.

17.168 Correspondence

Mrs B Smith: ECC mobile library service to be reduced, with recommendation that a community library is developed.

Mr P Hards-Nicholls: resurfacing in Church Lane & blocked drain
 UDC: self build survey
 Street naming and number policy

Cllr Moran & Cllr Redfern: highways issues in Chrishall

Chairman's signature..... 2nd January 2018

Cllr Chambers: planning issues in Chrishall

XLN Telecom: update

Uttlesford CAB AGM: 9.11.17 12.30pm SW Town Hall with Kemi Badenoch MP

Mr C Joint: closure of Footpath 14

Stewart Bullard & Son: burial ground and hedge cut

ECC: new grant funding system

RCCE: The Essex Warbler newsletter

17.169 Date of next Parish Council Meeting: Tuesday
2nd January, 6th February, 6th March, 3rd April, 1st May, 5th June,
3rd July 4th September, 2nd October, 6th November

Annual Parish Meeting: 22nd May

Meeting closed at 10.00pm