

DRAFT/UNADOPTED

**MINUTES OF THE CHRISHALL PARISH COUNCIL MEETING**

**Held on Tuesday, 2<sup>nd</sup> January 2018 at 8.00pm in the  
South Hall, New Village Hall, Crawley End, Chrishall.**

PRESENT: (chairman), Cllr Jane Holloway Cllr Steven Parish, Cllr Stephen Foote, Cllr David Thomas, Cllr John Kay Cllr Ian Pitfield,.  
Clerk: Belinda Irons

Chrishall PC Advisory Committee: Mike Dearman

Uttlesford District Cllr Robert Chambers

PUBLIC: 2

18.01 Apologies for absence: Cllr Derek Ailes

18.02 Other absences: Members absent without offering apologies:  
Cllr Tracey Slade.

18.03 Declaration of Members Interests:  
(disclosable pecuniary/pecuniary/non-pecuniary)  
Cllr Holloway Chrishall Primary School Governor non-pecuniary  
Cllr Kay: Chrishall Village Hall: PC representative

18.04 Minutes of Previous Meetings: 7<sup>th</sup> November, & 21<sup>st</sup> November 2017.  
Minutes of the meetings were agreed as a true and correct record of the meeting and were duly signed

18.05 Public Discussion: limited to 15 minutes:  
Dog fouling: Members of the public raised their concern about the escalating amount of dog fouling in the village and particularly on Jigneys Meadow. This is not only a health risk to humans but also to dogs and other animals. The issue will be raised in the newsletter, website and the Annual Meeting.

18.06 Planning:

UTT/17/2377/HHF 62 High Street  
Demolition of garage. Erection of part two storey and part single storey side extension and first floor rear extension. Erection of front porch and new dormer window to front elevation: *permission granted*

UTT/17/3364/HHF Saffrons Crawley End  
Erection of first floor side and single storey rear extensions: *awaiting decision*

UTT/17/3742/FUL Glebe Farm Church Road  
Demolition of existing buildings and erection of 1 no. dwelling with detached garage and new farm access.

The Clerk has requested an extension of time to respond to the 8<sup>th</sup> February.

**PROPOSAL: That Chrishall Parish Council herewith appoints the  
planning consultant to respond on behalf of the Parish Council.**

Chairman's signature..... 6<sup>th</sup> February 2018

PROPOSED: Cllr Holloway, seconded Cllr Kay. AGREED AND RESOLVED UNANIMOUSLY.

Windmill Farm: conditions review: ongoing.

Uttlesford District Council Local Plan: Cllr Chambers commented that a final decision is likely to be taken in June 2018.

#### 18.07 Members Portfolio Reports:

Cllr Holloway:

Chrishall Primary School: school reopens on the 3<sup>rd</sup> January.

Cllr Pitfield:

Highways update:

Parking at school times: meeting to be arranged with the head teacher

High Street & Crawley End: road repairs have not been completed.

Chrishall Grange Road: pot holes need urgent repair.

Following discussion, Councillors agreed that consideration should be given to submission of a Freedom of Information request regarding audit of highways work and value for money. This is an item for the next agenda.

*(Cllr Chambers left the meeting at 9.00pm)*

Cllr Kay

Village Hall Committee: report: the defibrillator cabinet is still outstanding.

Mike Dearman will undertake investigation and provision.

Asset Management:

The Robert Reed Hall doors, window latches and hole in the ceiling have all been repaired. Cllr Kay commented that he had stated that the hole in the ceiling should remain as it enabled the condition of the roof to be monitored more easily.

Brand Pavilion: Cllr Kay has contacted the Post Office and advised that all post should be delivered to the village hall.

Cllr Foot

Legal, contract & administration: The Robert Reed Hall lease agreement clearly shows the Parish Council is responsible for the exterior of the building, window frames and doors. Chrishall Primary School is responsible for all interior fixtures, fittings and repairs, and window glazing.

Cllr Parish

Superfast Broadband: the Gigaclear update will be posted to the main notice board and the website.

Cllr Thomas

Environmental Report:

Dog fouling: the notices asking dog owners to clean up after their dogs were removed within 4 days of erection. One was moved onto an adjacent field and two have disappeared. The issue of dog fouling and legal responsibility will be

highlighted in the newsletter and on the website. The Clerk will write an article, and also obtain prices for chalk spray paint.

Trees: new homes for large trees are needed.

Cllr Lashko

Community initiatives:

Following discussion, Councillors agreed that the Parish Council would provide initial funds for those who would wish to run events such as: Bingo; Beetle Drive; table tennis; darts; bowls; dog show; 5 a side football; park run; car treasure hunt; or any other activity which promotes the inclusivity of the residents of the village.

#### 18.08 Finance

Finance Summary:	Balance Brought Forward:	£48,053.98
	Plus Income	£0.00
	Less Oct Payment	£8,023.66
	Less Nov Payment	£2,095.52
	Total available to Council	£37,884.80

Precept of £15,000 added in September.

AED & Cabinet: application to Awards for All

Budget & Precept:

The budget and precept were circulated to Councillors prior to the extraordinary November meeting for discussion at that meeting. No further amendments were received.

**PROPOSAL: *That Chrishall Parish Council herewith accepts the 2018/2019 budget and agrees the precept to be set at £30,600 (thirty thousand and six hundred pounds)*** PROPOSED: Cllr Kay, seconded Cllr Parish. AGREED AND RESOLVED UNANIMOUSLY.

The precept request form was completed and signed at the meeting.

#### 18.09 Clerk's updates:

Jigneys Meadow:

High Street access: potholes to be filled when they are dry

Pavilion:

Phone & broadband connection: Installed

Sign from High Street: ongoing.

Play Area:

Annual safety assessment: The Play Inspection Company: completed  
Recommendations: The Clerk has emailed the report to Broadmead Leisure Ltd for a quote. £3,000 per annum will reserved to replace the junior swings in 2019/20.

Highways issues:

Church Road: drain blocked: scheduled for major works

Reported: 2500491: on ECC website as 2501345: not requiring immediate action. Due to be completed by end November 2017. Cllr Parish advised that some works have been undertaken but reversing the fall on the drain which runs to Loveday Close has not been completed. The Clerk will contact Cllr Moran to chase this action.  
**ACTION: CLERK**

Church Road: Footway defect: 20244790: Cllr Moran chased 22.8.17

Royston Road bridge over brook: Rights of Way: completion: Mar 17.  
Cllr Moran chase 22.8.17. To be completed 2018/19. The Royston Crow ran an article on this closure, but has not had a response from ECC. Following the ECC letter which stated no diversion was implemented due to safety concerns, Councillors agreed to contact Mrs Kemi Badenoch MP to explain the ongoing danger of the situation.  
**ACTION: CLERK**

Church Road: installation of gravel and boulders: trip hazard & encroachment of Essex County Council Highways land.  
Chased: 30.10.17.  
**ACTION: CLERK**

Village Hall car park: footway outside driveway pot holes: 2505353:  
Not on ECC web site.  
**ACTION: CLERK**

General Data Protection Regulations implications:

The Clerk has attended 2 training sessions on this new Act. NALC has now made it clear that the 'Data Officer' cannot be the Clerk or any Councillor due to the potential conflict of interests. The most important aspects of the Act relate to ensuring the data protection of children and young people, and the provision and implementation of policies and procedures around document retention and use. The Clerk will keep the Council apprised as more information is made available.

#### 18.10 Correspondence

Mrs A Jeffery	trespass & dog fouling: Cllr Holloway has met Mrs Jeffery and discussed this issue which is now deemed resolved.
UDC	Emergency Planning training: response by 12.1.18 Rough Sleeper count
ECC	Waste Local Plan DaRT meeting notes
Ms H Towers	dog fouling around the village: see public discussion and item 18.07
CAB	Request for funding: this item has been previously agreed with an annual sum of £50 (fifty pounds) specifically for the Saffron Walden branch which supports Chrishall residents.
Chrishall Village Hall:	part repayment of loan
Cllr Moran	Resurfacing Lower Pond Street and other roads
SSE	Town & Parish Liaison Group formation
Gigaclear	Update

Chairman's signature..... 6<sup>th</sup> February 2018

Dear Belinda,

We would like to take this opportunity to thank you for your patience with the deployment of our ultrafast broadband network in your community.

We fully understand the frustration surrounding the delay to your village. Unfortunately, due to factors beyond our control we had to re-evaluate some aspects of the project before continuing the build. However, we are pleased to confirm that all residents will be live on our network by the 30th June 2018.

We continue to work very closely with Essex Highways in gaining agreements and permits along with permission for any road closures that need to take place. To stay up-to-date and to receive the latest information, register [here](#).

We remain committed to building a full fibre broadband solution in this area, which will allow residents to receive speeds of up to 1Gbps (1000Mbps) and we look forward to welcoming you to our network.

Yours sincerely,

**The Gigaclear Team**

18.11 Date of next Parish Council Meeting: Tuesday  
 6<sup>th</sup> February, 6<sup>th</sup> March, 3<sup>rd</sup> April, 1<sup>st</sup> May, 5<sup>th</sup> June, 3<sup>rd</sup> July  
 4<sup>th</sup> September, 2<sup>nd</sup> October, 6<sup>th</sup> November

Annual Parish Meeting: 22<sup>nd</sup> May

Chairman's signature..... 6<sup>th</sup> February 2018