

DRAFT/UNADOPTED

**MINUTES OF THE EXTRAORDINARY CHRISHALL PARISH COUNCIL
MEETING**

**Held on Thursday, 17th May 2018 at 7.30pm in the
Brand Pavilion, Jigneys Meadow, High Street, Chrishall.**

PRESENT: Derek Ailes (chairman), Cllr Tracey Slade, Cllr David Thomas,
Cllr Stephen Foote, Cllr Ian Pitfield, Cllr Sheena Lashko.
Clerk: Belinda Irons

PUBLIC: 0

18.66 Apologies for absence:

Cllr Jane Holloway, Cllr Steven Parish, Cllr John Kay

18.67 Other absences: Members absent without offering apologies: none.

18.68 Declaration of Members Interests:

(disclosable pecuniary/pecuniary/non-pecuniary); none.

18.69 Public Discussion: limited to 15 minutes: none.

18.70 Robert Reed Hall:

Replacement of Robert Reed Hall roof:

The Chairman described the process to date and highlighted a number of areas which required explanation, including the legal position of quotes, best practice, financial transparency, and timing of operation.

Three quotes have been received. The Chairman assured the Council that all three companies have now provided 20 year insurance backed warranties and are registered with recognised trade bodies. Councillors present believed that once the works were completed the roof would have the best guarantee possible whichever contractor was chosen.

All companies had submitted quotes below £25,000.

Financial update: The financial record at the 31st March 2018 was verified as correct.

Insurance company: emailed advice that fixed sum settlement can be offered: discussion/decision: Councillors agreed that the proposed settlement figure was a fair reflection of the amount of work which needs to be carried out once the roof has been repaired.

PROPOSAL: That Chrishall Parish Council herewith agrees to accept the fixed price settlement emailed by Hiscox insurance of £6,098.25 for replacement of ceilings, plasterwork and redecoration. PROPOSED: Cllr Thomas, seconded Cllr Slade.
AGREED AND RESOLVED UNANIMOUSLY.

The Clerk will contact the insurer to advise of the decision.

ACTION: CLERK

Replacement roof:

Councillors present could not support the proposal as there was a cheaper quote which had now supplied a 20 year insurance backed warranty. The only notable difference between the quotes was the cheaper quote used two layers of felt rather than the three used by CLS. CLS had quoted for a basic flat roof at £14,850. There was thus a £3,650 difference which Councillors present felt could not be justified to the electorate.

PROPOSAL: That Chrishall Parish Council herewith agree to appoint CLS Roofing Specialists Ltd to replace the flat roof with a reconfigured roof in the sum of £15,850 plus VAT.

The proposal was not proposed or seconded. The motion was not carried.

An alternative proposal was made:

PROPOSAL: That Chrishall Parish Council herewith agree to appoint Cambridge Roofing Ltd to replace the flat roof in the sum of £11,200 plus VAT. PROPOSED: Cllr Thomas, seconded Cllr Lashko. AGREED AND RESOLVED UNANIMOUSLY.

The Chairman recommended that Mike Dearman and Cllr Thomas liaise with Cambridge Roofing Ltd. **ACTION: DT/ MD**

Works will commence on the 17th July. The Chairman will advise the school. **ACTION: DA**

18.70 Chrishall Parish Council & General Data Protection Regulations: Privacy Policy & Privacy Notice: next agenda.

18.71 Date of next Parish Council Meeting: Tuesday
5th June, 3rd July 4th September, 2nd October, 6th November
Annual Parish Meeting: 22nd May

Meeting closed at 9.15pm