

MINUTES OF THE CHRISHALL PARISH COUNCIL MEETING

**Held on Tuesday, 3rd February 2015 at 8.00pm in the
New Village Hall, Crawley End, Chrishall.**

PRESENT: Tom Jackson (chairman), Ian Pitfield, Tony Kinsey, Jane Holloway,
Tracey Slade, John Kay, Derek Ailes.
Clerk: Belinda Irons

PUBLIC: 1

15.14 Apologies for absence:

RESOLUTION: To discuss, agree and record the apologies of Members

PROPOSAL: That the apologies offered by Brian Burlinson and Mary Picton-Turbervill are accepted

PROPOSED: Tom Jackson, seconded Jane Holloway. AGREED AND RESOLVED
UNANIMOUSLY

15.15 Other absences: Members absent without offering apologies: none.

15.16 Declaration of Members Interests: (disclosable pecuniary/pecuniary/non-pecuniary)

Tom Jackson Finance clerk's salary disclosable pecuniary

15.17 Minutes of Previous Meeting: 6th January 2015.

Minutes of the previous meeting were agreed as a true and correct record of the meeting and were duly signed

Meeting suspended for

Adjournment for Public Discussion: limited to 15 minutes

Superfast Broadband: a resident requested an update on progress: see item 15.22 below including parishioner suggestions.

Buses in parish: concern that the Cambridge bus is to be withdrawn. The clerk will re-check that it has been included in the tender with Cambridgeshire County Council.

Buses: a resident was stranded when a bus failed to arrive, and had to return to the village by taxi.

Meeting resumed

15.18 Planning:

Planning applications

UTT/15/0007/HHF

UTT/15/0008/LB

Drury Cottage, Bilden End

Proposed single storey glazed link

Full & listed planning applications	connecting kitchen to playroom: <i>no objection</i>
UTT/15/0103/HHF Planning application	Glenlyn, Mill Causeway Fron & Rear extensions at ground level with 1 st floor extension to the rear: <i>no objection</i>
Planning decisions:	
UTT/14/2635/LB UTT/14/2631/HHF Full planning and listed building permission granted	The Well, Bilden End Demolition of conservatory and erection of extension in its place
UTT/14/2929/HHF UTT/14/2934/LB Full planning and listed building permission granted	Broad Green Farm, Broad Green Demolition of existing shed/store and removal of oil tanks. Erection of changing room, covered seating area, store/plant room and walling
UTT/14/2978/HHF Permission granted UTT/14/2979/LB Listed building decision awaited	Drury Cottage, Bilden End Demolition and replacement of shed; single storey side extensions; internal alterations
UTT/14/3037/HHF Permission refused	The Grange, Church Road Proposed new boundary wall with two electric sliding gates.
UTT/14/3189/HHF Permission granted	Chalky Lane Cottage, Chalky Lane Erection of detached garage
UTT/14/3270/HHF Permission granted	4 High Street Erection of 2 storey rear extension
UTT/14/3798/FUL Decision awaited	Wire Farm, Crawley End Change of use of agricultural land to residential garden
UTT/14/3819/FUL Decision awaited	Hillside Farm, Mill Causeway New outline plan for discussion.

Enforcement: Glebe Farm proposal for a touring caravan site:
Jane Holloway advised the meeting that Planning permission for change of use is not required as the site would come under a recognised body and is thus exempt under the Caravan Sites and Control of Development Act 1960.

15.196 Finance

Finance Summary:	Balance Brought Forward:	£27,234.44
	Plus Income	£8,408.01
	Less Jan Payments	£1,180.19
	(less ring fenced	£7019.69
	(Solicitors fees £2,000)	
	(Methodist £4,969.69)	
	(Burial deposit £50)	
	Total available to Council	£26,670.00

Derek Ailes sought clarification on the mowing contract and number of agreed cuts. The clerk will clarify with the contractor.

15.20 Chrishall School Hall & Village Hall: update:

Chrishall Primary School has contacted the Parish Council to be updated on the timing for the contract and the date when their lease will commence for the old village hall, which is presently occupied by the Pre School. Chrishall Parish Council had been advised by the Village Hall Committee that the halls would be ready by January or the latest Easter 2015. Chrishall Primary School has been seeking achieving the Old Village Hall quickly as changes to the school's curriculum required additional activities have to be provided for the children. The lack of this facility has resulted in Chrishall Primary School purchasing equipment and installing it in school.

The Parish Council have checked with the Village Hall Committee for an update on the building work being undertaken in Chapel Hall to allow the Pre School to move into their new premises.

Subsequently the Village Hall Committee have stated the building work to allow the Pre School to move in by Easter is 50/50.

New Village Hall

The Parish Council agreed to invite the Village Hall Sub-Committee to the next meeting on Tuesday 3rd March for an update on the building work and the financial situation especially in relation to specific plans for the toilet and kitchen facilities in Chapel Hall. The Parish Council believe it is essential for the Primary School to move into the Old Village Hall as soon as possible, which means Chrishall Pre-School need to move into the new village hall (either hall) as soon as possible.

15.21 Jigneys Meadow, pavilion & play area: update

Hastoe Housing Association: ongoing

Pavilion: change of use and building regs: ongoing

Play area: new equipment:

PROPOSAL: That Chrishall Parish Council herewith agree that Broadmead Leisure Ltd be appointed to carry out the installation of new play equipment and refurbishment of existing to a value of £19,024, with £18,295 ECC CIF grant funding providing funding for the majority of the works. The residue will be paid for from Chrishall Parish Council funds.

PROPOSED: Derek Ailes, seconded Tony Kinsey. AGREED AND RESOLVED UNANIMOUSLY.

15.22 Highways issues:

Broad Green & Chalkey Lane Pumps: maintenance required: reported to Highways Rangers 13.3.14. Map sent. Resent June 14. Resent Sept 14. Update awaited. Ongoing.

Cambs County C:

Heydon Lane: mud on road/water damage: re-reported 1.4.14 ref NM-67964 closed. Site meeting requested.

Heydon Lane: dropped drain 2318036 & NM-70050

Site meeting took place on Tuesday, 8th July.

Repairs completed, but gravel still not swept away.

Cllr van de Ven is liaising with Cambridgeshire County Council officers to achieve a resolution.

A505: discussion with CCC to improve safety

Cllr Topping, Cambridgeshire County Council, is liaising with officers and Cambridgeshire Parish Councils to ensure safety issues are resolved following the double fatality on Sunday, 1st February 2015.

Tony Kinsey commented that the bollards marking the entrance to Chrishall Grange Road have fallen or been knocked down.

Heydon Footpath 5: not reinstated: reported to CCC

No 10 Saturday bus from Chrishall to Bishops Stortford to be removed from service by HCC: Councillors agreed an letter of objection should be sent.

Crawley End: Parking on the footway and verges:
community wildlife garden outside No. 8. Ongoing.

Littlebury Green bridge: update: works not yet completed.

Palmers Lane: drain blocked ECC report no 2375564

Church Road: drain blocked ECC report no 2375566

Mill Causeway water main inspection cover off.

Essex County Council Highways schemes: request for highways works for 2015/16: Tracey Slade is coordinating works schemes to be submitted.

- 15.23 Community Orchard corner Crawley End/Engleric: update
A letter has been sent to Scotsdales requesting a donation of fruit trees.
- 15.24 Elmdon PC: request from Chrishall PC to install a dog bin at Hertford Lane end of Park Lane: It has been suggested to Elmdon PC that a request be submitted to UDC in April.
- 15.25 Superfast Broadband: update
Derek Ailes apprised the meeting that there are three schemes:
1. Superfast Essex: a collaboration between Essex County Council and BT

2. Schools provision: this is through an independent company and private properties cannot join this scheme.
3. Aerial: this is the scheme being backed by Uttlesford District Council which is not putting funding into Superfast Essex. This system enables schools and communities to be served, but each property must have a clear site line to the Barkway tower.
4. Option 4: that the Parish Council put an aerial either on Jigneys Meadow or on the new village hall site to provide a service to the village.

Option 1 is considered the best. However, BT has advised that it is too expensive to provide fibre optic to all four of the Chrishall cabinets. Chrishall may be included in a second phase but this is not guaranteed. Essex County Council has not responded to specific questions asked by Derek Ailes. Cllr Chambers and Sir Alan Haselhurst have also been contacted, but no action has been forthcoming.

Steve Parish suggested that Chrishall Parish Council approach BT and suggest that the current 8 megabit ADSL exchange be refitted with ADSL 2+ which is 25 megabits. The units could be utilised in Chrishall when other exchanges are upgraded to fibre optic. This gives a faster speed and will continue to provide good speeds over the household copper connections. Derek Ailes and Steve Parish will work together on furthering this issue.

15.26 Risk Assessment:

The clerk circulated by email a comprehensive document prior to the meeting for Councillors comments. Councillors agreed the document at this meeting.

PROPOSAL: *That Chrishall Parish Council agrees the Risk Assessment, and that the document will be updated as and when required through the forthcoming year.* PROPOSED: Derek Ailes, seconded John Kay. AGREED AND RESOLVED UNANIMOUSLY.

15.27 Broad Green Pond: update: vet has no concerns about water quality
Trees and vegetation clearance: ongoing.

15.28 Annual Parish Meeting: agenda
Councillors will consider suitable subjects for the meeting and advise the clerk.

15.29 Correspondence:

Mrs I Sinfield	Concern about proposed orchard and wildlife area
UDC	Election Briefing 10.3.15 7pm
UDC	Clerks Briefing 23.3.15
UDC	Notice of meetings: recommendation for written authorisation for statutory documents to be sent by email to Councillors
EALC	Transparency Code for smaller Councils
Mrs L Lewis	Litter in Park & Dark Lane

Herts County Council No 10 Saturday bus to Bishops Stortford to be removed from service

15.29 Date of next Parish Council Meeting:

Elections: 7th May

The Annual Parish Council Meeting has to take place within 14 days of an election

3 rd March	7 th April	Wed 13 th May		
2 nd June	7 th July	8 th September	6 th October	3 rd November

Annual Parish Meeting: Thurs 21st May Commencing 8.15pm

Meeting closed at 10.00pm