MINUTES OF THE CHRISHALL ANNUAL PARISH COUNCIL MEETING

Held on Wednesday, 2nd June 2015 at 8.00pm in the New Village Hall, Crawley End, Chrishall.

PRESENT: Tom Jackson (chairman), Jane Holloway, John Kay, Derek Ailes, Ian

Pitfield, Stephen Foote Clerk: Belinda Irons

PUBLIC: 2

15.89 Apologies for absence:

RESOLUTION: To discuss, agree and record the apologies of Members PROPOSAL: That the apologies offered by Tracey Slade, Tony Kinsey, Steven Parish are accepted

PROPOSED: Tom Jackson, seconded Jane Holloway. AGREED AND RESOLVED UNANIMOUSLY

- 15.90 Other absences: Members absent without offering apologies. None
- 15.91 Declaration of Members Interests: (disclosable pecuniary/pecuniary/non-pecuniary)
 Tom Jackson Finance clerk's salary disclosable pecuniary
- 15.92 Minutes of Previous Meeting: APCM 13th May & APM 21st May 2015.

 Ian Pitfield commented he is unable to carry out the Finance role.

 Minutes of both meetings were agreed as true and correct records of the meetings and were duly signed.
- 15.93 Co-option of new Councillor:

PROPOSAL: that Stephen Foote be co-opted as a Councillor to Chrishall Parish Council with immediate effect. PROPOSED: Derek Ailes, Seconed Jane Holloway. AGREED AND RESOLVED UNANIMOULSY

15.94 Chrishall Village Hall Committee: update

Derek Ailes advised that Chrishall Pre-School requires Ofsted approval to move to the New Village Hall. This is a new condition, which was previously unknown. Dominic Reilly is working with pre-school for resolution.

Burial ground fencing:

Derek Ailes has sought three quotes, and instructed the cheapest to make the round topped, picket fencing. Richard Smith has been instructed to install. Quotes for a bespoke gate are being sought.

The planned open day has been cancelled as it clashes with the village charity cricket match.

Meeting suspended for

Adjournment for Public Discussion: limited to 15 minutes Mrs Alexis Beeching explained the current planning application for the Red Cow.

Mr Laurence Brett brought documentation from Chrishall Primary School showing the school land boundary. John Kay commented that the Land Registry shows a different boundary.

Meeting resumed

15.95 Planning:

Planning applications: none

UTT/15/1448/FUL	The Red Cow, 11 High Street
UTT/15/1449/LB	Demolition of existing thatched oad
Full planning application	frame barn and replacement with a
Listed building application	closely matching barn incorporating
	alterations to contain bed and breakfast
	accommodation: extension and
	alteration of Old Post Office to create
	bed and breakfast accommodation
	Letter of support to be sent

Planning decisions:

UTT/15/0931/FUL	3 Abrams Lane
Decision awaited	Erection of polytunnel, and formation of
	swimming pool for use as canine
	hydrotherapy/physiotherapy business at
	rear of main dwelling
UTT/15/0527/HHF	Kemps, 41 High Street
Decision awaited	Proposed demolition of garage and
UTT/15/0528/LB	conservatory side extensions, erection of
Listed building application	new single storey side extension to north
	and two storey side extension to south
UTT/15/1275/FUL	Chrishall Primary School
Decision awaited	Continuation of use of temporary school
	classroom for a further 5 years, including
	retrospective permission for June 2014.

15.96 Finance

Finance Summary: Balance Brought Forward: £33,812.36

Plus Income £0.00 less April Payments £,2,600.97 (less ring fenced £2,532.89

(Solicitors fees £2,000)

(Methodist £482.89) (Burial deposit £50) Total available to Council

£28,678.50

Audit: Audit has been advertised as open for public inspection.

PROPOSAL: That Chrishall Parish Council appoints Mrs Jayne Rowe as the internal auditor for 2014/2015 audit with immediate effect, and to carry out an interim audit for 2015/2016. PROPOSED: Jane Holloway, seconded Derek Ailes. AGREED AND RESOLVED UNANIMOUSLY

PROPOSAL: That Chrishall Parish Council accepts the accounts prepared by the clerk, subject to review by the internal auditor Mrs Jayne Rowe.

Councillors requested clarification from the external auditor regarding the

figure to be used for the asset register.

ACTION: CLERK

An extraordinary meeting will be called before the 30th June to sign off the accounts.

ACTION: CLERK

Work place pension update: Ian Pitfield All small businesses are required to consider the requirement for a work place pension. However, it only applies if the salary of the employee is above £10,000, with some discretion in a salary band between £5,800 and £10,000. The clerk's salary does not fall within the bandings, and is therefore not eligible for a work place pension.

15.97 Chrishall School Hall: update

Derek Ailes commented a licence produced by the Parish Council solicitor is with the school for consideration, and it has been sent to Essex County Council and the Diocese of Chelmsford who have made an 'in principle' agreement. However, the school does not want to be responsible for external non-structural repairs. Derek Ailes suggested that with regard to windows, the school would be responsible for window breakage, and the Parish Council would be responsible for the roof.

15.98 Jigneys Meadow, pavilion & play area: update Hastoe Housing Association

Derek Ailes reported that contracts are with the respective parties solicitors. Derek Ailes and the clerk will meet the Parish Council solicitor next week to ensure the S106 agreement and conditions are acceptable.

A water pump will be required to pump out water when the affordable units are being built, which is due to commence in autumn 2015.

A meeting with the ecologist will take place tomorrow to ensure timescales are adhered to.

Pavilion: extension of use and building regs

John Kay commented that all proposals are on hold until the freehold of Jigneys is achieved.

Pavilion: repairs: New rear door required: on hold.

Play area: new equipment: to be installed week beginning 18.5

15.99 Highways issues:

Broad Green & Chalkey Lane Pumps: maintenance required: reported to Highways Rangers 13.3.14. Map sent. Resent June 14. Resent Sept 14.Update awaited.

Cambs County C: A505: discussion with CCC to improve safety

Reported as a highway issue 11.3.15 NM-88796

Littlebury Green bridge: update

Church Road: drain blocked ECC report no 2375566

Abrams Lane: pot hole reported

Hollow Road: edge of road overrun reported

Essex County Council Highways schemes: request for highways works for 2015/16

15.100 Superfast Broadband: update

Steven Parish reported by email that there are no written confirmations of the proposals spoken of by the engineer.

15.101 Annual Parish Meeting: matters arising

Hillside Farm: Tom Jackson reported that the landowner has requested the Parish Council arrange an extraordinary meeting to enable him to put fresh proposals to the village.

Following extensive discussion, Councillors present unanimously agreed that it was up to the landowner to arrange his own meeting as to do so on his behalf could be viewed as Parish Council support for his new proposals.

15.102 War memorial: repairs

A quote has been requested to float a new concrete base. The commemorative memorial can then be fitted.

15.103 Correspondence: none.

15.103 Date of next Parish Council Meeting:

7th July 8th September 6th October 3rd November *Meeting closed at 9.50pm*