

MINUTES OF THE CHRISHALL PARISH COUNCIL MEETING

**Held on Tuesday, 3rd March 2015 at 8.00pm in the
New Village Hall, Crawley End, Chrishall.**

PRESENT: Tom Jackson (chairman), Ian Pitfield, Jane Holloway, John Kay, Derek Ailes.
Clerk: Belinda Irons

PUBLIC: 3

15.30 Apologies for absence:

RESOLUTION: To discuss, agree and record the apologies of Members

PROPOSAL: That the apologies offered by Tracey Slade, Tony Kinsey, Brian Burlinson and Mary Picton-Turbervill are accepted

PROPOSED: Tom Jackson, seconded Jane Holloway. AGREED AND RESOLVED UNANIMOUSLY

15.31 Other absences: Members absent without offering apologies: none.

15.32 Declaration of Members Interests: (disclosable pecuniary/pecuniary/non-pecuniary)

Tom Jackson Finance clerk's salary disclosable pecuniary

15.33 Minutes of Previous Meeting: 3rd February 2015.

Minutes of the previous meeting were agreed as a true and correct record of the meeting and were duly signed

15.34 Chrishall Village Hall Committee: update on progress

Guy Rackham and Mike Dearman updated the meeting on progress with the chapel renovation which is on schedule.

The Village Hall Committee has raised a further £15,000 in grant funding from the Thomas Amos Charity, and a vote of thanks was offered to the Village Hall Committee, particularly Guy Rackham and Mike Dearman, and the Charity.

Suitable storage is required, and application was made to the Parish Council for a storage building to be sited on an unobtrusive area of the burial ground. Jane Holloway expressed concern that the proposed storage building and fencing may be installed without a commitment by pre-school that they would be moving to the site.

PROPOSAL: That Chrishall Parish Council agrees in principle that Chrishall Village Hall Committee has permission to install a suitable storage facility for use by the Committee on the burial ground, subject to the site being

agreed. PROPOSED: John Kay, seconded Jane Holloway. AGREED AND RESOLVED UNANIMOUSLY

Derek Ailes proposed that further funding be provided by the Parish Council to ensure that all works can be finished in a timely manner.

PROPOSAL: That Chrishall Parish Council agree, subject to grant funding application achievement by Chrishall Village Hall Committee, that £2,500 (two thousand five hundred pounds) will be allocated to Chrishall Village Hall Committee to ensure all necessary works are funded, if this is necessary.

PROPOSED: Derek Ailes, seconded John Kay. AGREED AND RESOLVED UNANIMOUSLY.

Meeting suspended for

Adjournment for Public Discussion: limited to 15 minutes

Potholes: Abrams Lane
 Heydon Lane

Broad Green triangle: damaged by a vehicle running over it
Littlebury Bridge: Due for repairs end of March
Church Lane: Hedge over hanging the road

Meeting resumed

15.35 Planning:

Planning applications: none

UTT/14/3761/HHF Planning application – not previously advertised UTT/14/3762/LB	Chiswick Hall Single storey extension

Planning decisions:

UTT/14/3798/FUL Permission granted	Wire Farm, Crawley End Change of use of agricultural land to residential garden
UTT/14/3819/FUL Decision awaited: due to go to UDC Development Committee 8.4.15	Hillside Farm, Mill Causeway Five new dwellings.
UTT/15/0007/HHF UTT/15/0008/LB Full & listed decision awaited	Drury Cottage, Bilden End Proposed single storey glazed link connecting kitchen to playroom
UTT/15/0103/HHF Decision awaited	Glenlyn, Mill Causeway Front & Rear extensions at ground level with 1 st floor extension to the rear

PROPOSAL: That Chrishall Parish Council appoint a professional planning consultant to write the Parish Council presentation to the UDC Development Committee with regard to UTT/14/3819/FUL Hillside Farm application up to a value of £500 (five hundred pounds). PROPOSED: Derek Ailes, seconded Jane Holloway. AGREED AND RESOLVED UNANIMOUSLY.

15.36 Finance

Came & Co village hall build insurance: £106 for 16 week extension
PROPOSAL: That Chrishall Parish Council agree to instruct Came & Co to extend the village hall build works insurance in the sum of £106 (one hundred and six pounds). PROPOSED: Jane Holloway, seconded John Kay. AGREED AND RESOLVED UNANIMOUSLY

UDC Green Waste lorry (monthly) £484.47
PROPOSAL: That Chrishall Parish Council agree to continue the monthly green waste collection in the sum of £484.47. PROPOSED: Jane Holloway, seconded John Kay. AGREED AND RESOLVED UNANIMOUSLY

The Pensions Regulator: nomination of responsible person
PROPOSAL: That Chrishall Parish Council appoints Cllr Ian Pitfield as the Chrishall Parish Council Pensions Regulator. PROPOSED: Derek Ailes, seconded Jane Holloway. AGREED AND RESOLVED UNANIMOUSLY.

Finance Summary:	Balance Brought Forward:	£33,689.69
	Plus Income	£0.00
	Less Feb Payments	£1,180.19
	(less ring fenced	£6,409.69
	(Solicitors fees £2,000)	
	(Methodist £4,359.69)	
	(Burial deposit £50)	
	Total available to Council	£25,520.92

15.37 Electronic Payment: policy & procedure
 Following discussion, Councillors did not believe that the amount of expenditure incurred by the Parish Council warranted electronic payment. No action is to be taken.

15.38 Chrishall School Hall & Village Hall: update
 Pre-school request to hire for Easter Egg hunt including burial ground
 Following extensive discussion and expression of significant concerns, Councillors agreed that the burial ground was not a suitable venue for an Easter Egg hunt. The Clerk will advise the Village Hall Committee.

Derek Ailes reported that the School is keen to take on the old village hall as soon as possible. A School Governor has commented that Essex County Council will not consider funding the building until a formal date for

commencement of the licence to occupy has been agreed. Councillors agreed this would be the 1st September 2015. It was further agreed that, in the spirit of good will, the school would be able to use the building as soon as it was vacated by pre-school, free of charge, to enable necessary alterations to be done to provide the facilities the school required.

PROPOSAL: That Chrishall Parish Council agrees that Chrishall Primary School will have free use of Chrishall Old Village Hall once it is vacant and prior to the commencement of the autumn 2015 term, to enable necessary adaptation of the building for commencement of the formal Licence to Occupy commencing 1st September 2015. PROPOSED Derek Ailes, seconded John Kay. AGREED AND RESOLVED UNANIMOUSLY

15.39 Jigneys Meadow, pavilion & play area: update

Hastoe Housing Association:

Hastoe has confirmed that it has secured funding for the erection of the affordable units. Hastoe has also confirmed that it will manage the removal of the newts subject to the transfer of the newt licence from the land owner. However, Hastoe is seeking financial contributions towards the ecology from the landowner.

Pavilion: change of use and building regulations

Application will be made once discussion has been undertaken with prospective users, and agreement reached. A major expenditure will be the moving of the electricity meter.

Play area: new equipment: new equipment is on order.

15.40 Highways issues:

Broad Green & Chalkey Lane Pumps: maintenance required: reported to Highways Rangers 13.3.14. Map sent. Resent June 14. Resent Sept 14. Update awaited.

Cambs County C: Heydon Lane: mud on road/water damage: re-reported 1.4.14 ref NM-67964 closed. Site meeting requested.
Heydon Lane: dropped drain 2318036 & NM-70050
Site meeting took place on Tuesday, 8th July.
Repairs completed, but gravel still not swept away.
Reported again by the clerk 11.3.15.

A505: discussion with CCC to improve safety: reported on the CCC website by the clerk 11.3.15.

A505 junction with Chrishall Grange Road: give way sign knocked down and reflectors on main road knocked down.

Heydon Footpath 5: not reinstated: reported to CCC

No 10 Saturday bus from Chrishall to Bishops Stortford to be removed from service by HCC: clerk to write and object.

Crawley End: Parking on the footway and verges:
community wildlife garden outside No. 8.

Littlebury Green bridge: due for completion end of March 2015.

Palmers Lane:	drain blocked	ECC report no 2375564
		ECC report no 2387863
Church Road:	drain blocked	ECC report no 2375566
Mill Causeway	water main inspection cover off.	

Essex County Council Highways schemes: request for highways works for 2015/16

- 15.41 Community Orchard corner Crawley End/Engleric: update
Scotsdales has agreed to provide suitable trees. The clerk and Jane Holloway will attend Scotsdales to pick trees.
- 15.42 Elmdon PC: request from Chrishall PC to install a dog bin at Hertford Lane end of Park Lane: on hold until April 2015
- 15.43 Superfast Broadband: update
A relay has been erected in Elmdon. Gt Chishill are obtaining broadband from Royston. Chrishall school had sought to use aerial broadband, but this has been vetoed by Essex County Council due to security concerns. The Chairman of the School Governors is due to discuss broadband with Essex County Council, and has indicated that the school would be in agreement to be a broadband hub for the village.
- 15.44 Broad Green Pond: Trees and vegetation clearance
- 15.45 Annual Parish Meeting: agenda
Essex Police: request a Police presence to report on actions taken from the last APM
Neighbourhood Watch
Uttlesford District Councillors: update
- 15.46 Police issues
speeding

Theft of oil

Theft of catalytic converters

The thefts have resulted in calls for more proactive action to be taken.

15,47 Litter pick proposed Saturday 21st March commencing 10.30am

15.48 Correspondence:

Mrs J Hards-Nicholls	Church Road/Loveday Close: drain blocked and reported
UDC	Annual litter picking day: 21.3.15 New Councillor training: Wed 20.5.15 & Thur 28.5.15
Came & Co	Insurance
Chrishall VHC	Pre-school request to hire village hall & burial ground for Easter Egg hunt
The Pensions Regulator:	contact nomination
Scotsdales	Free trees for orchard

15.49 Date of next Parish Council Meeting:

Proposed dates for 2015 meetings:

Elections: 7th May

The Annual Parish Council Meeting has to take place within 14 days of an election

7 th April	Wed 13 th May		
2 nd June	7 th July	8 th September	6 th October 3 rd November

Annual Parish Meeting: Thurs 21st May Commencing 8.15pm

Meeting closed 10.25pm