

MINUTES OF THE CHRISHALL ANNUAL PARISH COUNCIL MEETING

**Held on Wednesday, 13th May 2015 at 8.00pm in the
New Village Hall, Crawley End, Chrishall.**

PRESENT: Tom Jackson (chairman), Jane Holloway, John Kay, Derek Ailes, Tracey Slade, Tony Kinsey, Stephen Parish.
Clerk: Belinda Irons

PUBLIC: 1

15.69 Election of Chairman

PROPOSAL: That Chrishall Parish Council herewith appoint Tom Jackson as Chairman. PROPOSED: Jane Holloway, seconded John Kay. AGREED AND REOLVED UNANIMOUSLY

15.70 Chairman signing of acceptance of office:

Tom Jackson signed the declaration of acceptance of office at the meeting.

15.71 Apologies for absence:

RESOLUTION: To discuss, agree and record the apologies of Members

PROPOSAL: That the apologies offered by Ian Pitfield are accepted

PROPOSED: Tom Jackson, seconded Jane Holloway. AGREED AND RESOLVED UNANIMOUSLY

15.72 Other absences: Members absent without offering apologies: none.

15.73 Declaration of Members Interests: (disclosable pecuniary/pecuniary/non-pecuniary)

Tom Jackson Finance clerk's salary disclosable pecuniary

15.74 Minutes of Previous Meeting: 3rd March & 7th April 2015.

Minutes of both meetings were agreed as true and correct records of the meetings and were duly signed.

Meeting suspended for

Adjournment for Public Discussion: limited to 15 minutes

Hillside Farm, Mill Causeway Mr Hugh Smart

Mr Smart spoke at length about his desire to work with Chrishall Parish Council to achieve 'closure' on the site, following the refusal of the planning application for five detached dwellings.

The Chairman reminded those present that the Uttlesford District Council refusal was based on the unsustainable position of the site, and that the site is outside the development envelope for the village.

Meeting resumed

15.75 Co-option of new Councillors:
There is one vacancy for co-option, which will be advertised at the Annual Parish Meeting.

15.76 Election of Portfolios, Committees, and working parties:

Vice Chairman:

PROPOSAL: That Derek Ailes be appointed Vice-Chairman. PROPOSED: Jane Holloway, seconded Tracey Slade. AGREED AND RESOLVED UNANIMOUSLY.

Planning:	All Councillors
Finance, Contracts and Insurance:	Ian Pitfield
Highways and Transport:	Tracey Slade & Tom Jackson
Village Hall Committee:	John Kay
Asset Management:	Jane Holloway & Tony Kinsey
Green environment:	Jane Holloway
Play Area:	Tony Kinsey
Policing, Security and Emergency Planning:	John Kay
Superfast Broadband	Stephen Parish

15.77 Chrishall Village Hall Committee: update: John Kay

Following the recent VHC meeting, Chrishall Pre-School has indicated that it will be moving from the old village hall into the South Hall for the start of the academic year in September. It will not have exclusive use, as other users require use of the large kitchen. Pre-School will move into Chapel Hall as required.

Fencing: quotes will be sought by the Parish Council for installation of the fence to the burial ground. **ACTION: DA**

Budget: further grant funding applications will be undertaken to ensure funds are available to complete the renovation.

Open Day: an open day is planned for 28th June 2-7pm to showcase the renovation. A barbeque and drinks will be available. Enquiries will be made to attain the attendance of an ice-cream van. **ACTION: JK**

Insurance: the clerk advised the meeting that the Parish Council has insured the fabric of the building, and that the VHC will require their own public liability and hirers insurance.

Disposal of flowers: John Kay will investigate provision of a green waste bin with bi-weekly collect from Uttlesford District Council. **ACTION: JK**

15.78 Planning:

Planning applications: none

UTT/15/0931/FUL Planning application	3 Abrams Lane Erection of polytunnel, and formation of swimming pool for use as canine hydrotherapy/physiotherapy business at rear of main dwelling
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Chairman's signature..... Date 2nd June 2015

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UTT/15/0527/HHF Planning application UTT/15/0528/LB Listed building application	Kemps, 41 High Street Proposed demolition of garage and conservatory side extensions, erection of new single storey side extension to north and two storey side extension to south
UTT/15/1275/FUL Planning application	Chrishall Primary School Continuation of use of temporary school classroom for a further 5 years, including retrospective permission for June 2014.

Planning decisions:

UTT/14/3761/HHF UTT/14/3762/LB Withdrawn	Chiswick Hall Single storey extension
UTT/14/3819/FUL Permission refused	Hillside Farm, Mill Causeway Five new dwellings.

Hillside Farm: Discussion

Following the comments made by Mr Smart in the public adjournment, Councillors further discussed the proposals made by Mr Smart. It was judged that further investigation was needed to ascertain the planning options available to the site, with Derek Ailes, Jane Holloway and Tony Kinsey exploring possible options.

Red Cow Barn:

Update

15.79 Finance

Finance Summary:	Balance Brought Forward:	£35,716.55
	Plus Income	£0.00
	less Mar Payments	£,1477.67
	(less ring fenced	£3,226.89
	(Solicitors fees £2,000)	
	(Methodist £1,176.89)	
	(Burial deposit £50)	
	Total available to Council	£31,011.99

Audit: The accounts have been balanced, and the books are open for public inspection.

15.80 Chrishall School Hall & Village Hall: update

Derek Ailes reported that he has spoken with School Governors, who have agreed that the school will take over the old village hall commencing the new academic year at a rental value of £3,000 pa. Essex County Council has still to give permission.

15.81 Jigneys Meadow, pavilion & play area: update

Hastoe Housing Association:

Chairman's signature..... Date 2nd June 2015

Following various delaying issues, it would appear that the proposal for development of four affordable and one market dwellings is back on track.

Pavilion: extension of use and building regulations:
Derek Ailes reported that he had visited Uttlesford District Council planning office four times to ensure that all documentation was correct. It was reported at the last meeting that UDC had provided the wrong form for completion, but that this had been accepted as it was UDC error. The clerk had received a telephone call and a subsequent email, directing the map provided (which had been approved previously by the planning officers) was deemed to be incorrect as the lines were too thick, and encroached neighbouring properties. Derek Ailes will attend UDC offices as soon as possible.

Pavilion: repairs: New rear door required. The door has received a temporary repair until the planning application is achieved.

Play area: new equipment:
Planned for installation week beginning 18th May 2015.

15.82 Highways issues:

Broad Green & Chalkey Lane Pumps: maintenance required: reported to Highways Rangers 13.3.14. Map sent. Resent June 14. Resent Sept 14. Update awaited. **ACTION: CLERK**

Cambs County C: Heydon Lane: mud on road/water damage: re-reported 1.4.14 ref NM-67964 closed. Gravel still not swept away. Re-reported NM-88794 11.3.15: COMPLETED

A505: discussion with CCC to improve safety
Reported as a highway issue 11.3.15 NM-88796
ACTION: CLERK

Heydon Footpath 5: not reinstated: reported to CCC

Crawley End: Parking on the footway and verges:
community wildlife garden outside No. 8.

Littlebury Green bridge: update: due for repairs in June 2015.

Palmers Lane: drain blocked ECC report no 2375564
ECC report no 2387863

Church Road: drain blocked ECC report no 2375566
Mill Causeway water main inspection cover off: COMPLETED.

Abrams Lane: pot hole reported

Hollow Road: edge of road overrun ECC report No. 2402314 15.5.15

Essex County Council Highways schemes: request for highways works for 2015/16

Winter maintenance: grit can be made available to the Parish Council for use on local roads. However, once this is commenced there is a legal responsibility for it to continue throughout the winter period. Residents can form a rota to carry out this activity, but due diligence must be taken to ensure that the grit is distributed during all periods of adverse weather.

- 15.83 Community Orchard corner Crawley End/Engleric: update
Jane Holloway and the clerk will attend Scotsdales once Jigneys Meadow is achieved.
- 15.84 Elmdon PC: request from Chrishall PC to install a dog bin at Hertford Lane end of Park Lane: on hold until April 2015. Email sent 5.5.15.
A subsequent email has been received from Elmdon PC indicating that UDC has refused to install a dog bin, and also refused to empty a bin. The clerk will check with the Dog Warden. **ACTION: CLERK**
- 15.85 Superfast Broadband: update
A parishioner sent an email following a discussion with engineers working on Superfast Broadband connections close to Hertford Lane junction at Pretty Corner. There was an indication that fibre could be installed overland. However, despite repeated attempts to contact BT and Essex County Council, no formal information is available. There is an updating meeting on the 28th May at Stansted which Derek Ailes will attend. **ACTION: DA**
- 15.86 Annual Parish Meeting: agenda
Neighbourhood Watch
Chrishall Village Hall Committee
Superfast Broadband
Jigneys update
Womens Institute
Open Door
Cricket Club
Bridge Club
- 15.87 Correspondence:
Mr S Edwards Travellers camped at Heydon
UDC Code of Conduct Training: 7.30pm 20 & 28th May
UDC Emergency Planning: officer not available until November
UDC Power of General Competence
Ms J Francis Soundproofing public buildings

15.88 Date of next Parish Council Meeting:

2nd June 7th July 1st September 6th October 3rd November

Meeting closed 10.00pm