

MINUTES OF THE CHRISHALL PARISH COUNCIL MEETING

**Held on Tuesday, 6th October 2015 at 8.00pm in the
New Village Hall, Crawley End, Chrishall.**

PRESENT: Tom Jackson (chairman), Jane Holloway, Tracy Slade, Ian Pitfield,
Steven Parish, Stephen Foot, Derek Ailes.
Clerk: Belinda Irons

PUBLIC: 0

15.138 Apologies for absence: John Kay

RESOLUTION: *To discuss, agree and record the apologies of Members*

15.139 Other absences: Members absent without offering apologies: none.

15.140 Declaration of Members Interests: (disclosable pecuniary/pecuniary/non-pecuniary)

Jane Holloway	School Governor	non-pecuniary
Tom Jackson	Clerk's salary	pecuniary

15.141 Minutes of Previous Meeting: 1st September 2015.

Minutes of the meeting were agreed as true and correct record of the meeting and were duly signed

Meeting suspended for

Adjournment for Public Discussion: limited to 15 minutes

Essex Police: There is a public consultation regarding the sale of Police Stations, and a 70-80% reduction in PCSO staffing levels, along with back room staff reductions. This is being undertaken to reduce costs.

Meeting resumed

15.142 Councillor vacancy: open for co-option:

The Parish Council has received an application from a resident. The Clerk will contact the applicant and ask them to attend the next Parish Council meeting.

15.143 Planning:

Hillside Farm, Mill Causeway proposals by Mr Smart

The Clerk has emailed Mr Smart and advised him that Chrishall Parish Council will only consider a formal planning application submitted through Uttlesford

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District Council and as part of the formal planning procedure. It will not enter into discussion prior to or outside of, a formal planning procedure.

Planning applications:

UTT/15/2680/LB Listed building application	Broad Green Cottage, Broad Green Retention of internal alterations and repairs: <i>no objection</i>
UTT/15/2086/FUL Planning application	New Farm, High Street Proposed conversion of existing agricultural barn into residential accommodation: <i>this application is considered to be permitted development</i>

Planning decisions:

UTT/15/2126/HHF Re-consultation Permission granted	Matildas Lodge, Crawley End Demolition of existing outbuildings and construction of 2 storey side extension
UTT/15/2223/FUL Permission granted	Ridgewood, Mill Causeway, Chrishall. Demolition of existing dwelling, workshop and garage and erection of replacement dwelling. Installation of solar pane array
UTT/15/2444/HHF Decision awaited	Flowerpots, 28 High Street Rear two storey extension and partial enlargement of the existing roof to form a continuous ridge line along with a new dormer on the rear section of roof
UTT/15/2585/HHF Decision awaited	30 Crawley End Proposed rear orangery
UTT/15/2420/HHF Decision awaited	Ashcross, 2 High Street Proposed 1 st floor extension

15.144 Finance

Finance Summary:	Balance Brought Forward:	£24,534.87
	Plus Income	£3,560.00
	less Sept Payments	£2,827.68
	(less ring fenced	£2,532.89
	(Solicitors fees £2,000)	
	(Methodist £482.89)	
	(Burial deposit £50)	
	Total available to Council	£22,734.30

Audit: External auditors report: no matters raised

The year end report was available at the meeting for inspection, and a copy has been posted to the main Palmers Lane notice board, with an advisory notice to the Crawley End notice board.

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PROPOSAL: that Chrishall Parish Council herewith minutes that no matters of concern were raised by PKF Littlejohn auditors for the financial year 2014/15 and accepts this finding. PROPOSED: Derek Ailes, seconded Jane Holloway. ABSTAIN: TOM JACKSON. AGREED AND RESOLVED BY MAJORITY.

Audit for 2015/16: change to Electors Rights inspection time period:
Friday, 3rd June to Thursday 14th July
The Electors Rights to Inspect must include the first 10 days of July.

UDC Community grant application: £3,500 achieved for pavilion refurbishment

15.145 Chrishall Halls: update

Proposed safety evaluations by RoSPA:

Ofsted has recently inspected the new village hall and agreed that it is safe for Chrishall Pre-School. The clerk will request a copy of the report for the Parish Council records. Subject to the findings of this report, it was agreed that Steve Foot will seek the services of a safety inspector on behalf of the Parish Council should there be areas of concern.

Pre-school is due to move into South Hall, New Village Hall, for the start of the autumn term commencing 3rd November.

Licences and agreements:

Derek Ailes explained that Dominic Reilly has produced a document for discussion which sets the arrangements between the Parish Council and the Village Hall Committee onto a more formal basis. Chrishall Parish Council will seek the professional opinion of the Parish Council solicitor to ensure that the document protects the interests of both the Parish Council and the Village Hall Committee, given the Parish Council holds the freehold of the building and is ultimately responsible for it and the activities undertaken within it.

ACTION: DA

There was further discussion regarding the Old Village Hall and its current charitable status. It was agreed that Derek Ailes and Mary Picton-Turbervill would seek a meeting with the Charity Commission to clarify aspects of the existing charity and its status. Derek Ailes will draft a history of the Old Village Hall and the actions taken regarding land transfers etc. **ACTION: DA**

15.146 Jigneys Meadow, pavilion & play area: update

The environmental mitigation is ongoing, and Great Crested Newts, smooth newts, frogs and toad have been found in abundance. The ecologists have been pleasantly surprised at the high numbers found on a small area of land. This may result in the ecological works continuing beyond the anticipated termination date of 16th October, as there needs to be five clear days with no evidence of Great Crested Newts present before the works can be signed as completed.

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The ecologist will work with Chrishall Parish Council and Chrishall Primary School to establish ecological mitigation sites, and advise on the management of the naturalised areas on the meadow.

Hastoe Housing Association. Update
Derek Ailes reported that Hastoe Housing Association has advised that funding is considered to be secured for the building of the affordable units, despite changes imposed by Central Government.

Pavilion: extension of use and building regs: on hold

Pavilion maintenance update: To ensure that grant funding achieved from 2014/15 is utilised, maintenance works and some internal works have commenced.

A relative of the Brand family has made a substantial donation towards the renovation of the pavilion, and particularly for the museum and history unit. However, the relative is also very keen to see an increase in environmental enhancement, and to that end, would like the installation of swift boxes to the pavilion.

PROPOSAL: That Cllr Steven Parish will assess the viability of installation of swift boxes to the northern gable end of the pavilion, and the addition of bird and bat boxes to trees on the perimeter of Jigneys Meadow, with a financial proposal to the next Parish Council meeting. PROPOSED: Derek Ailes, seconded Tracy Slade. AGREED AND RESOLVED UNANIMOUSLY.

Play area: Swings: posts need replacement: ongoing
Swings: chains need replacement: ongoing.

15.147 Highways issues:

Cambs County C: A505: discussion with CCC to improve safety
Reported as a highway issue 11.3.15 NM-88796
Clerk to chase Cllr Topping as no update has been forthcoming

Church Road: drain blocked ECC report no 2375566
ECC report no 2387863

Abrams Lane: pot hole ECC report no 2423022

Hollow Road: edge of road overrun ECC report no 2423026

20mph zone: extensive discussion resulted in an agreement that Cllrs Parish and Foot would investigate the requirements for a 20mph zone around Chrishall Primary School. **ACTION: SP & SF**

Area Bus Review: public consultation.

15.148 Superfast Broadband: update

Steven Parish reported that Chrishall Cabinet 2 is in Elmdon, and this will be 'enabled' first.

Steven Parish will attend the proposed meeting with BT and Essex County Council at Duddenhoe End on the 27th October.

Malcolm Ingham is continuing to progress both Superfast Essex for Chrishall and the surrounding villages, and the repairs to Chrishall exchange.

Thanks are again extended to Malcolm for his great persistence in the face of adversity!!

15.149 War memorial: repairs

Thanks are extended to Diane Firth for her work on repainting the lettering on the War Memorial. The letters are now clearly delineated.

The railings have been removed. It was agreed that the posts would also be removed to enable the new concrete base to be installed.

PROPOSAL: That Chrishall Parish Council agrees to the removal and temporary storage of the railings and posts which surrounded the War Memorial, The Green, Chrishall until a decision is made regarding renovation of said railings and posts. PROPOSED: Ian Pitfield, seconded Jane Holloway. AGREED AND RESOLVED UNANIMOUSLY.

15.150 Correspondence:

RCCE	Rural Strategy Questionnaire
Mrs D Firth	War memorial lettering reinstatement completed
Mr D Reilly	Village Hall: Ofsted inspection completed
NALC	Star Council Awards
Mr B Rodda	Newsletter not delivered to home address
Essex County Council:	CLlr John Lodge report re blocked drain, Church Road
Mr H Smart	Request for PC comment on planning application prior to submission
Mr M Ingham	Chrishall telephone exchange: updates on fault repairs
Mrs V Ailes	A505: concerns
CLlr Topping, CCC	A505 update

15.151 Date of next Parish Council Meeting: 3rd November: budget setting

Meeting dates for 2016

5 th January	2 nd February	1 st March	5 th April
3 rd May	7 th June	5 th July	
5 th September	4 th October	1 st November	

Annual Parish Meeting: Tuesday, 17th May

Meeting closed at 10.00pm

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