

**MINUTES OF THE CHRISHALL PARISH COUNCIL MEETING**

**Held on Tuesday, 1<sup>st</sup> September 2015 at 8.00pm in the  
New Village Hall, Crawley End, Chrishall.**

PRESENT: Tom Jackson (chairman), Jane Holloway, John Kay, Ian Pitfield, Steven Parish, Derek Ailes  
Clerk: Belinda Irons

PUBLIC: 1

15.124 Apologies for absence: Tracy Slade, Stephen Foote

**RESOLUTION: To discuss, agree and record the apologies of Members**

**PROPOSAL: That the apologies offered by Tracy Slade and Stephen Foote are accepted**

PROPOSED: Tom Jackson, seconded Jane Holloway. AGREED AND RESOLVED UNANIMOUSLY

15.125 Other absences: Members absent without offering apologies. None.

15.126 Declaration of Members Interests: (disclosable pecuniary/pecuniary/non-pecuniary)

Jane Holloway	School Governor	non-pecuniary
Tom Jackson	Clerk's salary	pecuniary
John Kay	Village Hall Committee rep	non-pecuniary

15.127 Minutes of Previous Meeting: 7<sup>th</sup> July 2015.

Minutes of the meeting were agreed as true and correct record of the meeting and were duly signed

*Meeting suspended for*

Adjournment for Public Discussion: limited to 15 minutes

Guy Rackham updated the meeting on the renovation of the new village hall, the requirement for Chrishall Pre-School to obtain an Ofsted inspection before the proposed transfer from the old village hall to the new village hall can take place, and the financial implications related to the delay in the pre-school move to the new village hall.

The 334 bus to Cambridge which runs from Barley to Cambridge via Chrishall on Fridays has been stopped. The originating County Council is Hertfordshire, which has cut all low use buses, and evening buses after 7.30pm on all routes to save money.

*Meeting resumed*

15.128 Councillor vacancy: there is currently one vacancy to be filled.

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## 15.129 Planning:

## Planning applications:

UTT/15/2126/HHF Planning application: Re-consultation	Matildas Lodge, Crawley End Demolition of existing outbuildings and construction of 2 storey side extension <i>No objection</i>
UTT/15/2223/FUL Planning application	Ridgewood, Mill Causeway, Chrishall. Demolition of existing dwelling, workshop and garage and erection of replacement dwelling. Installation of solar pane array: <i>No objection</i>
UTT/15/2444/HHF Planning application	Flowerpots, 28 High Street Rear two storey extension and partial enlargement of the existing roof to form a continuous ridge line along with a new dormer on the rear section of roof: <i>No objection</i>
UTT/15/2585/HHF Planning application	30 Crawley End Proposed rear orangery: <i>No objection</i>
UTT/15/2420/HHF Planning application	Ashcross, 2 High Street Proposed 1 <sup>st</sup> floor extension: <i>No objection</i>

## Planning decisions:

UTT/15/0931/FUL Permission granted	3 Abrams Lane Erection of polytunnel, and formation of swimming pool for use as canine hydrotherapy/physiotherapy business at rear of main dwelling
UTT/15/0527/HHF UTT/15/0528/LB  Permission refused	Kemps, 41 High Street Proposed demolition of garage and conservatory side extensions, erection of new single storey side extension to north and two storey side extension to south
UTT/15/1275/FUL Permission granted	Chrishall Primary School Continuation of use of temporary school classroom for a further 5 years, including retrospective permission for June 2014.
UTT/15/1448/FUL UTT/15/1449/LB Full planning application Listed building application Permission refused	The Red Cow, 11 High Street Demolition of existing thatched oad frame barn and replacement with a closely matching barn incorporating alterations to contain bed and breakfast accommodation: extension and alteration of Old Post Office to create bed and breakfast accommodation

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UTT/15/1795/HHF UTT/15/1730/LB Permission refused	Drury Cottage, Bilden End Erection of single storey rear link extension

15.130 Finance

Finance Summary:	Balance Brought Forward:	£29,912.19
	Plus Income	£0.00
	less June Payments	£14,525.45
	Less July Payments	£76.60
	(less ring fenced	£2,532.89
	(Solicitors fees £2,000)	
	(Methodist £482.89)	
	(Burial deposit £50)	
	Total available to Council	£15,310.14

Audit: External auditors report not yet received

UDC Community grant application: £3,500 achieved for pavilion refurbishment

Clerk Salary increase: calculated by Acumen Wages Service.

The National Association of Local Councils has negotiated a national pay increase, which amounts to some £9.98 per month increase on the clerk's salary as calculated by the parish Council wages management contractor.

**PROPOSAL: That Chrishall Parish Council agrees to increase the clerk's salary by the sum negotiated by NALC with effect from September 2015 backdated to January 2015, plus the NALC negotiated £100.**

PROPOSED: Derek Ailes, seconded Jane Hollway. Abstain: Tom Jackson.

MOTION CARRIED BY MAJORITY.

15.131 Chrishall Halls: update

Councillors present discussed in depth the situation relating to Ofsted both for Chrishall Primary School and Chrishall Pre-School, and the impact the delay in the proposed pre-school move has on the primary school, and the financial implications should Ofsted not approve the pre-school move to the new village hall.

In summary, whilst there would be a significant benefit to Chrishall Primary School if Chrishall Pre-School moves to the new village hall, and the primary school takes on the old village hall, Chrishall Parish Council will charge rent to whichever group is in the old village hall from the 1<sup>st</sup> September 2015, as this is the date the Parish Council takes responsibility for the building.

Derek Ailes will speak with the Chairman of the Village Hall Committee to ascertain the financial arrangements between the pre-school and the village hall committee.

John Kay will speak with Chrishall Pre-School once the financial situation is clarified with the Village Hall Committee.

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The clerk will arrange a Licence to Occupy which will be checked by a solicitor for suitability for the purpose of a short term rental to pre-school. A different, long term agreement has been developed once the situation is formally resolved, with either pre-school or the primary school as tenants.

The Parish Council previously agreed to provide funds for new front doors for the new village hall. The Village Hall Committee has had to provide acoustic attenuation panels to enable the chapel hall to be let, as the noise levels were excessive. Guy Rackham requested the Parish Council pay for the acoustic panels now, with the doors and guttering to be paid from the Uttlesford District Council grant achieved for 2015/16.

Councillors present were in agreement with this alternative use of the agreed fund.

**PROPOSAL: That Chrishall Parish Council agrees to fund the acoustic attenuation panels for Chapel Hall, and Chrishall Village Hall Committee will fund the provision and installation of new front doors to the new village hall. No additional funding will be requested by the Village Hall Committee from Chrishall Parish Council.** PROPOSED: Derek Ailes, seconded Ian Pitfield. AGREED AND RESOLVED UNANIMOUSLY.

15.132 Jigneys Meadow, pavilion & play area: update

Hastoe Housing Association. Environmental update

Derek Ailes reported that 20 newts had been captured and released, with only 3 being Great Crested. Additional site clearance is being conducted to enable more area to be surveyed. This process is due to be completed by the 10<sup>th</sup> October.

S106: the transfer of the meadow is due to take place before the affordable housing is completed, and could be as early as when the first brick is laid. This is subject to agreement with Uttlesford District Council.

Pavilion:

Extension of use application and building regs: on hold

Internal works not subject to building regulations has commenced, and maintenance work is being undertaken.

Play area:

New equipment installed

Annual inspection recommendations: both sets of swings are classed as moderate risk with some posts requiring replacement, and chains requiring replacement. The clerk has requested a quote from the play area contractor.

15.133 Highways issues:

Broad Green & Chalkey Lane Pumps: refurbished. Letter of thanks sent.

Cambs County C: A505: discussion with CCC to improve safety  
Reported as a highway issue 11.3.15 NM-88796

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Littlebury Green bridge: open

Church Road: drain blocked ECC report no 2375566  
ECC report no 2387863  
ECC report no 2419743

The clerk has reported the blockage to Cllr John Lodge as the ECC engineers appear to be incapable of clearing the blockage.

Abrams Lane: pot hole reported: no action to date

Hollow Road: edge of road overrun reported: no action to date  
The clerk will report Abrams Lane and Hollow Road again.

15.134 Superfast Broadband: update:

Steven Parish reported that Open Reach has scheduled Chrishall in Phase IIa which would supply superfast broadband in the next six months. However, Superfast Essex still has Chrishall scheduled for installation before 2017. Mill Causeway and Engleric do not appear to be in the list for connection.

Malcolm Ingham of Elmdon is trying to arrange a meeting between the respective Parish Councils, BT and Essex Superfast.

Malcolm Ingham is also liaising with BT regarding the ongoing issues affecting Chrishall exchange. BT appears to be unable to rectify the problems affecting Chrishall and Elmdon, and can only take action on individual lines reported as faulty.

15.135 War memorial: repairs

The lettering will be renovated by a local artist.  
The railings will be removed to enable a new concrete base to be floated.  
The railings are due to be renovated. However, the cost is not inconsiderable, and they prove to be a barrier to maintenance and cleaning.

15.136 Correspondence:

Uttlesford District Council: consultation: Strategic Housing Land Availability Assessment: methodology  
Chrishall Category A: response to PC letter  
Community Grant  
Key worker housing needs requirement  
Code of Conduct review  
Parish Forum: 28.9.15

Play Inspection Company Annual safety inspection  
Essex County Council Bus no. 10: ECC has awarded 'Community Link' the Contract

British Telecom

Chrishall telephone exchange: multiple  
complaints re poor/failed connections:  
Malcolm Ingham (Elmdon) liaising

15.137 Date of next Parish Council Meeting:      6<sup>th</sup> October    3<sup>rd</sup> November

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